

**Minutes for the Regular Meeting of Council of the Town of Cupar
Held on Tuesday October 20, 2015
At the Cupar Town Office Council Chambers**

Present: Mayor Leonard Kallichuk, Councilors Cheryl Boha, Chris McLeod, Clara Kaytor, Ed Lehman, Gloria Woodward (Late)
Administrator: Karen Herman.

Absent: Charity Mainland

Call to Order: A quorum being present, the meeting was called to order at 7:00 p.m.

Delegations:

Approval of the Agenda:

01-10-15 Boha/Kaytor: That the agenda be approved as presented.

Carried

Minutes:

02-10-15 Woodward/Lehman: That the minutes of the September regular council meeting be approved with amendment to motion 08-09-15 to include this fall timeline.

Carried

Business Arising from the Minutes:

Gloria reported that Dr. Oluma is awaiting approval to return to Cupar from RQHR but is going to think about whether or not he is willing to work with a receptionist rather than a nurse. Booking for him can be done through Stapleford Clinic. Council will send a letter to Dodie asking when Dr. Oluma will be authorized to return to Cupar and what is the status of his getting a nurse/receptionist to enable this process.

Correspondence:

1. Donna Klein letter.
2. Cupar & District Nursing Home Proxy.
3. Cupar Canucks Sponsorship request. Last year we gave \$150.
4. Cupar School Community Calendar
5. Quotes for tires and grader repairs
6. Information regarding a product called Replay and a verbal quote for it on Donald
7. Quote for sand sealing of truck route and Stanley from Canadian Paving Services
8. Taxervice

03-10-15 Boha/Kaytor: That we appoint Gloria Woodward as our proxy vote at the Shalom meeting on October 26 as Ed Lehman is unable to attend.

Carried

Cheryl Boha excused herself for pecuniary reasons on the following resolution.

04 -10-15 Kaytor/Lehman: That we sponsor the Cupar Canucks Hockey Team with a Silver Sponsorship in the amount of \$150.00.

Carried



05-10-15 Kaytor/Boha: That we sponsor the Community Calendar with a \$50.00 advertisement. Carried

06-10-15 Boha/McLeod: That we hire Hatfield Valley Ent. Inc. to repair the clutch brake on grader and OK Tire from Southey to install two new tires on the grader per their quotes. Carried

Contact ASL for quote on street oiling for 2015. Contact the Town of Balcarres for information on the oiling they did this past summer.

07-10-15 Woodward/Lehman: That Taxervice, on behalf of the Town of Cupar be authorized to proceed under the Tax Enforcement Act to acquire title for the following described land:

Lot 3 Blk 1 Plan Ex1023CNV Ext 0, Title 109138417 Carried

For the November meeting we will provide a financial on the properties that were taken back due to tax enforcement.

Approval of the Accounts Payable:

Councilor Cheryl Boha excused herself due to pecuniary interest.

08-10-15 Woodward/Kaytor: That the accounts payable list be approved with Cheques 8105 to 8152 in the amount of \$157,319.13 and the payroll through Ceridian in the amount of \$14,269.01 Carried

09-10-15 Boha/McLeod: That the bank reconciliations for the month of September be accepted as presented. Carried

New Business

Carry forward that the old water treatment plant and the lift station need reshingling.

Light up the park will be on December 5 @ 5:00 with sleigh rides, hot chocolate, coffee and juice. The Canuck's Turkey and Ham Bingo is at 6:30.

Council & staff Christmas party will be held on November 29th. Gloria will check with High Plains to arrange a menu and book. Invitations will be issued from this office.

10-10-15 Woodward/Lehman: That we approve \$200.00 for Christmas decoration expenses. Carried

11-10-15 Boha/Kaytor: That the Cupar Health Committee is given use of the community hall for free for their Health Fair on November 3. Carried

12-10-15 Boha/Kaytor: That the Legion is given use of the community hall for free for the November 11th Remembrance Day Ceremony. Carried

13-10-15 McLeod/Lehman: That we appoint Clara Kaytor and Gloria Woodward to sit on the Appeal Board. Carried

LK

Gloria will lay the wreath at the November 11th Remembrance Day Ceremony on behalf of the town.

14-10-15 Kaytor/Lehman: That water meter reads be done every other month following the read in November for December. Carried

15-10-15 Lehman/Kaytor: That we upgrade Wanda's computer with Munisoft. Carried

Gloria Woodward provided a brief report on the Suma Regional Meeting she and Clara Kaytor attended. Check into the Transitional Funding Grant. Contact SGI regarding their rates paid for attending vehicle fires and or accidents. If possible read the Sherwood Report to note conflict of interest. Check with the Town of Ituna regarding their Conflict of Interest Bylaws. Check with auditor regarding a Liability Statement for the transfer site.

16-10-15 Lehman/Woodward: That we approve Karen Herman's request for holidays in November/December. Carried

Gloria Woodward has requested a list of who took what holidays and when this year.

Committee Reports

Playground/Pool: (Boha). Diamond Night will be held November 7. Tarps have arrived for next year and have been paid for by the Playground/Pool Committee.

Rink: (Kallichuk) Annual meeting will be held October 26th.

Fire: (McLeod) No calls. Repaired generator. The fire department will be submitting a request to Central Water for a donation of a field truck for grass fires.

Shalom: (Lehman) Still working on accreditation at the home.

Library: (Lehman) Gardening presentation was well attended. New programs for children will be run this fall. The library was appreciative of help received from the town in moving the fridge into the kitchen and to Brandon Smith for his delivery of the appliances.

Health Board: (Lehman)

Museum: (Woodward) Busy all summer. Now to view the museum you must phone to make an appointment.

Equipment: (Kallichuk) Sweeper is once again in at South Country being repaired. Grader needs work on lights and brake clutch and two new tires. Erich will be asked to attend next month's meeting to give a report.

Water & Sewer: (Kallichuk) Replaced curb stops at Silver Fox and Macabes. Having difficulty in locating the curb stop in front of Crop Production Services.

Tree Report: (Kallichuk) A great deal of trimming was done this year on the trees and they are almost all done.

The one furnace at the hall is down. Mike Pearce checked it over and is now checking on replacement parts for it. We will advise dance club to remove glue from wall where the mirrors were previously hanging.

Will check with OK Tire in Southey if they can safety the Handivan or change oil. Appointment has been made at Strasbourg Agro for this year.

Bylaws

Policies

Reviewed the HR Policy. Will present at the next meeting.

Adjournment

17-10-15 Kaytor: That this meeting be adjourned at 9:50 p.m.

Next regular meeting November 17, 2015.

J. Kalichuk

Mayor

Karen Hemm

Administrator

Nov. 17, 2015

Date

