

**Minutes for the Regular Meeting of Council of the Town of Cupar  
Held on Tuesday March 17, 2015  
At the Cupar Town Office Council Chambers**

**Present:** Mayor Leonard Kallichuk, Councilors Chris McLeod, Gloria Woodward, Clara Kaytor, Ed Lehman  
Administrator: Karen Herman.

**Absent:** Charity Mainland, Cheryl Boha

**Call to Order:** A quorum being present, the meeting was called to order at 7:00 p.m.

**Delegations:**

**Maintenance Report:**

**Approval of the Agenda:**

**01-03-15 Kaytor/Lehman:** That the agenda be approved. Carried

**Minutes:**

**02-03-15 McLeod/Lehman:** That the minutes of the February regular council meeting be approved as well as the amended public meeting from January 28, 2015. Carried

**Business Arising from the Minutes:**

**03-03-15 McLeod/Lehman:** That we have a community clean up day with a big red bin for free tipping in spring to tidy up the town. Carried  
Ask for volunteers to help with the process.

**Correspondence:**

1. Concerns from Donna Klein. Will address this in April.
2. Sidewalk repair information. Sent to all via email.
3. Letter from Erich's doctor. (In camera).
4. SGI
5. Policing Report
6. Associated Engineering
7. RQHR
8. Suma
9. Privacy Conference May 5 & 6. May either Wanda or myself attend?
10. Swimming Pool Operator Course.
11. Rink tender for land
12. Canada Gas Tax
13. Lauren Monteith request for hall rental

**04-03-15 Woodward/Kaytor:** That Associate Engineering be employed to perform our mandatory water assessment. Carried

**05-03-15 Kaytor/Lehman:** That Erich Bauer attend the pool operators course if possible in May. Carried  
Check with Southey what they charge for hall rental for Zumba classes and notify council by email.  
Check to see how long till we can take someone to small claims court for non-payment of invoices.  
Call Highways to check on culverts on #22 by CPS as they have been squished.

### **Approval of the Accounts Payable:**

**06-03-15 Woodward/Kaytor:** That the accounts payable list be approved with Cheques 7813 to 7848 in the amount of \$52,197.96 and the payroll through Ceridian in the amount of \$12,288.83. Carried

**07-03-15 Woodward/McLeod:** That the Bank reconciliation for the month of February be approved. Carried

### **New Business**

**07-03-15 Kaytor/McLeod:** That Karen attend the UMAAS Convention June 3-5, 2015 in Saskatoon. Registration, room and mileage to be covered by the town. Carried  
The town's newsletter is not to be used for any advertising for commercial endeavors.

**08-03-15 Lehman/Kaytor:** That due to a faulty meter, we adjust the water billing at 220 Minto Street by \$303.49. Carried  
Ask Erich to price new meters that would have outside reads as well as RF technology.

**09-03-15 McLeod/Lehman:** That we purchase a snake from Clara Kaytor for \$50.00 to have in the shop for residents to use. Carried  
Annual garage sale is set for June 6<sup>th</sup>.  
Tables and chairs cannot be removed from hall even if the hall is rented.  
Send a sympathy card to Charity on the loss of her father in law.

### **Bylaws**

Discussion regarding amending the fee schedule for the transfer site and implementing a requirement for the use of biodegradable leaf bags. This discussion has been tabled until April meeting.

### **Committee Reports**

Rink: No report. They are having their meeting tonight so Lenny unable to attend.

Shalom: Ed no report. Lenny reported that he and Karen had toured the new facility for health services and it is ready for paint, doors and plumbing fixtures. Contractor is still optimistic that he will have complete by the end of March.

Fire: Chris said the fire department is planning to partner with the Southey fire department in working with the Scrap Tire Corporation in providing a one time free scrap tire pick up.

Library: Ed reported that they are having an author reading in April. Gayle Bowen will be coming out.

Museum: Gloria nothing.

Equipment: Lenny reports ongoing repairs

Water & Sewer: Lenny reported that it appears that the worst of the spring runoff has passed. It was suggested that residents be given a thank you in the next newsletter for helping to clear manholes during the big melt.

Playground/Pool: Cheryl away so no report.

### **Policies**

**10-03-15 McLeod/Lehman:** That councilors are allowed to miss two regular meetings of council per year without having it affect their remuneration, however after missing two regular meetings, they will be docked monthly remuneration for each meeting missed.

Carried

**11-03-15 Woodward/McLeod:** That the amended Travel and Training Policy is approved.

Carried

First budget meeting is set for April 13, 2015 at 7:00.

### **Adjournment**

**12-03-15 Kaytor:** That this meeting be adjourned at 9.15 p.m.

Next regular meeting April 21, 2015.

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Mayor

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Administrator

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Date

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