

**Minutes for the Special Meeting of Council of the Town of Cupar
Held on Monday August 15, 2016
At the Cupar Town Office Council Chambers**

Present: Mayor Steve Boha (via telephone), Councilors Cheryl Boha, Gloria Woodward, Chris McLeod
Administrator: Karen Herman.

Absent: Ed Lehman


Call to Order: A quorum being present, the meeting was called to order at 7:15 p.m.

Purpose of this special meeting was to open the tenders for the fire hall. After consideration the following motion was made:

S01-08-2016 Woodward/Boha: That the fire hall tender be awarded to CJ Construction.
Carried

Adjournment

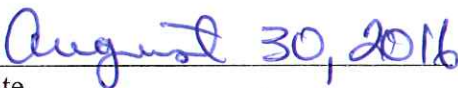
S02-08-16 MacLeod: That this meeting be adjourned at 7:45 p.m.



Mayor



Administrator



Date



**Minutes for the Regular Meeting of Council of the Town of Cupar
Held on Tuesday July 25, 2016 At the Cupar Town Office Council Chambers**

Present: Mayor Steve Boha, Councilors Cheryl Boha, Gloria Woodward, Chris McLeod, Ed Lehman
Administrator: Karen Herman.

Absent:

Call to Order: A quorum being present, the meeting was called to order at 7:00 p.m.

Delegations:

Approval of the Agenda:

01-07-16 Woodward/Lehman: That the agenda be approved as presented.

Carried

Minutes:

02-07-16 Woodward/Boha: That the minutes of the June 21, 2016 regular council meeting be approved with corrections.

Carried

Business Arising from the Minutes:

03-07-16 Woodward/Lehman: That we order enough cement along with curbs to do the sidewalk at Awans and Harts and ask that Cory form his sidewalk.

Carried

Contact Malcolm Manz again regarding the water meter for outside fill at water plant.
Table drainage discussion until September regarding 100 Grey Street. Send Schereby, Haines and Aschenbrener letters notifying that we will get together to discuss this September.
Mayor and Councilor Boha will try to meet with minor ball in September.
Jason Kallichuk will provide quote to fix ambulance window.

Correspondence:

1. Gov. of Sask. Seniors Week
2. Gov. of Sask. Fire safety
3. Sask Waste Reduction Council
4. Gov. of Canada Non-compliant for Gas Tax
5. Paula Macomber
6. Legion
7. Prairie Valley School Division
8. Town of Southey re oiling
9. McGinn Engineering proposal for water & sewer services.
10. Request from pool staff
11. Sasktel Financial Reports
12. Yancoal rescheduling meeting

04-07-16 Woodward/McLeod: That we send a letter of support to establish a Provincial Household Hazardous Waste Program. Carried

05-07-16 Woodward/Lehman: That the nursing home can close the street in front of the home for family picnic on July 29 from 1-8 pm. And that we will supply road closed signs. Carried

Try to find someone to apply oil to our streets. Check with Ken Schulhauser if he knows who would come out to do this.

Check with Sask Water that we can supply water to Co-op once they relocate to rural. Ask Sask Water if our septic system can handle effluent being pumped into our system.

Send Cheryl picture of the water tube available through Sask Red Cross.

06-07-16 Lehman/McLeod: That we purchase water tubes for the pool. Carried

Guidelines for the beautiful yard awards include:

Front Yard, cut grass, flowers and or shrubs, no weeds, not cluttered, viewable from street and must adhere to all bylaws.

Back Yard, must be tidy, cut and well kept.

Approval of the Accounts Payable:

Councilor McLeod Abstained

07-07-16 Boha/Lehman: That the accounts payable list be approved with Cheques 8425 to 8460 in the amount of \$107,207.69 and the Ceridian Payment for the month of July in the amount of \$21819.01. Carried

Approval of Bank Reconciliation:

08-07-16 Woodward/Lehman: That the bank reconciliations for the month of May and June be approved as presented. Carried

New Business

09-07-16 Boha/Lehman: That the financial statements for 2015 be approved as presented. Carried

10-07-16 Woodward/Lehman: That we move ½ checking account into high interest account and \$83,545.00 less the fire department money of approx. 6600.00 into a one year redeemable term. Carried

11-07-16 Boha/Lehman: That Spence's building permit be approved and submitted to PBI for their review. Carried

Need to develop a tender for the firehall which includes Proof of WCB, Bid Bond/Insurance, finish date of November 1, 2016. Received no later than August 15, 2016 12:00 noon. Tenders to be open on August 15, at 7:00.

Request new invoice from Western Recreation for the final invoice to include the credit from the pumps that they purchased from us.

Ask Mike to supply a list of the curb stops that are stuck.

12-07-16 McLeod/Boha: That we will approve the Co-ops request for water and sewer services providing that there is no cost to the town for the installation of these services. We do need Sask Water to approve sale of water to rural business and advise us that the sewer system can withstand the pumping of effluent. Carried

Reports

Pool: (Boha) Request walk through and pay invoice.

Rink: (Woodward) Closed

Fire: (McLeod) Get tender ready for fire hall project

Shalom: (Lehman)

Library: (Lehman)

Museum: (Woodward)

Equipment:

Water & Sewer:

Tree Report:

Cemetery: Information center complete. Very nice. Smiths had questions as to why a headstone had been moved. Talked to Mayor and Gloria. Will check with Linda Nameth if she remembers anything.

Parks:

Street: Culvert ready for delivery.

Bylaws

13-07-16 Boha/Lehman: That second reading is given to Bylaw 03-16 The Borrowing Bylaw. Carried

14-07-16 McLeod/Woodward: That third and final reading is given to Bylaw 03-16 The Borrowing Bylaw. Carried

Policies

Handivan Policy needs a cost analysis to determine if any rate increase is required.

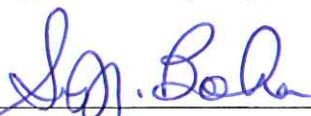
Access Communication Policy. New policy will renew in June 2018. No lease increase at this time as there has not been a cable increase.

Draft of purchasing policy to be reviewed once again at the next meeting.

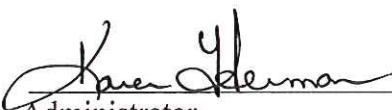
Adjournment

15-07-16 Boha: That this meeting be adjourned at 10:20 p.m.

Next regular meeting August 29, 2016 at 7:00 pm.



Mayor



Administrator

Date August 30, 2016

