

**MINUTES**  
**Regular Meeting of Council Town of Cupar**  
**Wednesday, 17 May 2023 at 7:00pm**  
**at Town Office**

<b>Present:</b>	<b>Mayor:</b>	Valerie Orb
	<b>Councillors:</b>	Darcy Szigli, Jordan German, Georgina Kallichuk
	<b>Absent:</b>	Dennis Smotra
		Chris Hill arrived at 7:10pm
	<b>CAO:</b>	Silvia Virgilio

1. **CALL TO ORDER** A quorum present, Mayor Valerie Orb called the meeting to order at 7:02pm

2023-0091

2. **ADOPT AGENDA**  
Councillor German  
Councillor Kallichuk

THAT the agenda be adopted as PRESENTED.

**CARRIED**

3. **DELEGATION** - None

2023-0092

4. **MINUTES**  
Councillor Hart  
Councillor Kallichuk

THAT Regular Meeting Minutes dated 12 April 2023 be approved.

**CARRIED**

5. **NOTICE OF PROCLAMATIONS** - None

6. **PRESENTATIONS AND RECOGNITIONS** - None

7. **PUBLIC HEARING** - None

8. **COMMUNICATIONS** – None

9. **REPORTS**

2023-0093

9.1 **Maintenance Report** - None  
9.2 **Administrator Report** – presented by Silvia Virgilio  
Councillor Hill  
Councillor German

THAT Administrator’s verbal report presented by Silvia Virgilio as at 17 May 2023 be accepted as PRESENTED.

**CARRIED**

2023-0094

9.3 **Committee Reports**  
Councillor Hill  
Councillor German

- 9.3.1 **Buildings & Hall**
- 9.3.2 **Cemetery**
- 9.3.3 **Equipment**
- 9.3.4 **Fire**
- 9.3.5 **Health**
- 9.3.6 **Personnel Committee**
- 9.3.7 **Rink**

Initial 

Initial 

- 9.3.8 Shalom
- 9.3.9 Streets
- 9.3.10 Water & Sewer
- 9.3.11 Museum
- 9.3.12 Ball Diamonds
- 9.3.13 Cupar Playground & Project Committee

THAT the verbal Committee Reports be accepted as PRESENTED.

**CARRIED**

**10. ACCOUNTS**

**10.1 Financial Statement**

2023-0095 Councillor Kallichuk  
 Councillor German

THAT Statement of Financial Activities for period ending 30 April 2023 and Bank Reconciliation for Main Operating Account and Reserve Account completed for period ending 30 April 2023 be accepted as PRESENTED.

**CARRIED**

**10.2 Approval of Accounts Payable**

2023-0096 Councillor Kallichuk  
 Councillor German

THAT the Accounts Payable as listed be APPROVED for payment:

1. Payroll Journal for \$3,857.09 from 09Apr23 to 22Apr23  
 CAFT Payment \$3,857.09 = Payroll \$2,497.09 + C Benko \$1,360.00)
2. Payroll Journal for \$3,940.94 from 23Apr23 to 06May23  
 CAFT Payment \$3,940.94 = Payroll \$2,609.33 + C Benko \$1,331.61)
3. Batches;

2023-00050	\$8,175.89	2023-00052	\$9,901.57	2023-00054	\$15,051.60
2023-00057	\$1,331.61	2023-00060	\$83,924.27		

**CARRIED**

**11. MAYOR AND COUNCILLORS' FORUM – None**

**12. UNFINISHED BUSINESS**

**12.1 TOWN OF CUPAR – SHA LAND**

2023-0097 Councillor German  
 Councillor Hart

THAT the Town of Cupar approves for SaskWater to negotiate the purchase of the old hospital site from Saskatchewan Health Authority (SHA) for the installation of future solar panels.

**CARRIED**

**12.2 TOWN HALL RAMP (Tabled from 16 November 2022 Meeting)**

2023-0098 Councillor Hart  
 Councillor Hill

THAT the Town of Cupar approves for the Town Hall ramp to be replaced by All-Out Construction as per quote provided of \$28,782.30.

**CARRIED**

**12.3 ASBESTOS ABATEMENT & DEMOLITION OF OLD LUMBER YARD – 113 STANLEY STREET (TABLED)**

**12.4 BOHA DEVELOPMENT (TABLED)**

  
 Initial \_\_\_\_\_

  
 Initial \_\_\_\_\_

**13. BYLAWS, POLICIES AND AGREEMENTS**

- 2023-0099**      **13.1 A Bylaw to amend Bylaw 03-2014 known as the Zoning Bylaw**  
Councillor Hill  
Councillor Szigli

**First Reading**

THAT Bylaw 04-2023 A Bylaw known as Zoning Bylaw be given FIRST READING.

**CARRIED**

**14. CORRESPONDENCE**

- 2023-0100**      Councillor Hill  
Councillor Hart

THAT the following correspondence be acknowledged and filed as presented;

**14.1 EARL GREY VETERINARY SERVICES**

Thank you email

**14.2 KELLY RUDYK**

Strategic Planning Services

**14.3 OCCUPATIONAL HEALTH & SAFETY**

Officer Report/review of requirements for the exemption to demolish building at 113 Stanley Street, Cupar

**14.4 COMMUNITY FUTURES VENTURES**

Annual General Meeting - Supper and AGM on Tuesday 27 June 2023 at 6pm

**14.5 KOENDERS WATER SOLUTIONS INC.**

Aeration system at the lagoon

**CARRIED**

**15. NEW BUSINESS**

- 2023-0101**      **15.1 CUPAR VOLUNTEER FIRE DEPARTMENT**  
Councillor Hill  
Councillor Kallichuk

THAT the Cupar Volunteer Fire Department Ambulance, 1987 Ford Econoline, be donated to the Town of Kinistino.

**CARRIED**

**15.2 CUPAR VOLUNTEER FIRE DEPARTMENT – ONLINE TRAINING**

Refer to resolution 2023-0089

**15.3 WATER TREATMENT PLANT (Tabled from March Meeting)**


Welding repair required on the water distribution line.

- 2023-0102**      **15.4 HELENA JACZEK, MP**  
Councillor Hill  
Councillor Kallichuk

That the Town of Cupar send confirmation to the Member of Parliament in agreement that Canada Post should not be privatized.

**CARRIED**

**15.5 TRANSFER STATION ATTENDANT (TABLED)**

Initial 

Initial 

**2023-0103 15.6 SUMMER STUDENT – MAINTENANCE**

Councillor German  
Councillor Kallichuk

THAT the Town of Cupar employs Hailey Myers as the Maintenance Summer Student.

**CARRIED**

**2023-0104 15.7 FULL TIME MAINTENANCE**

Councillor Hart  
Councillor Hill

THAT the Town of Cupar employ Larry McCann as the full-time (temporary) Maintenance position at \$20.00 per hour.

**CARRIED**

**2023-0105 15.8 UMAAS CONVENTION**

Councillor Szigli  
Councillor German

THAT the Town of Cupar approves for the CAO to attend the UMASS Convention on 6-9 June 2023 at Travelodge Hotel, Saskatoon, cost of \$210.00 plus meals, accommodation and mileage costs.

**CARRIED**

**2023-0106 15.9 LEAVE REQUEST - CAO**

Councillor Hart  
Councillor Hill

THAT the Town of Cupar approves leave request for the CAO from Monday 22 May 2023 to Friday 26 May 2023 (inclusive).

**CARRIED**

**15.10 LEGION HALL – 219 STANLEY STREET (TABLED)**

Quote provided to repair power board from Cobalt Electric;

1. Supply and install new underground service at back of building north of back door. Service conduit to be ran inside building above door and into panel to refeed for  
\$2,886.00
2. Remove existing overhead service and replace rotten (2x8 treated) board with new board. Re-install overhead service and new guy wire. Material that cannot be salvaged will be replaced with new for  
\$2,775.00

**2023-0107 15.11 BALL DIAMOND COMMITTEE**

Councillor Hart  
Councillor Kallichuk

THAT the Town of Cupar approves for the Ball Diamond Committee to hold a key to the canteen for the season.

**CARRIED**

**15.12 BALL DIAMOND COMMITTEE (TABLED)**

Approval for the shingle to be replaced at the sports ground gazette;

1. All-Out Construction \$3,818.40
2. Matrix Roofing \$2,331.00

**2023-0108 15.13 PLANT SALE**

Councillor Hill  
Councillor Kallichuk

THAT the Town of Cupar approves for Denise Harvey to set up a stand in Cupar to sell bedding plants: vegetables, flowers and herbs on the May long weekend or early June depending on the weather.

**CARRIED**

Initial 

Initial 

**2023-0109**      **15.14 RESIDENT CONCERN – 902 Qu’Appelle**  
Councillor German  
Councillor Szigli

THAT the CAO advise the resident that;

1. Dust control for the street repair will be provided; and
2. A new 4 way STOP sign will be placed on Lansdowne and Qu’Appelle and bylaw to be updated. The yield sign is not effective and people speed on Qu’Appelle. Concern for children’s safety given so close to school grounds. Email has been sent to the Cupar School Principal, who will also contract the RCMP and arrange more monitoring.

**CARRIED**

**2023-0110**      **15.15 SUNCORP VALUATIONS**  
Councillor Hart  
Councillor German

THAT Town of Cupar approves to proceed with market appraisal of old hospital site at cost of \$3,570.00.

**DEFEATED**

**2023-0111**      **15.16 NVIMO (NORTH VALLEY INTER-MUNICIPAL ORGANIZATION)**  
Councillor Hart  
Councillor Kallichuk

THAT the Town of Cupar discontinue association with this organization.

**CARRIED**

**15.17 CUPAR SCHOOL – CLOSED, NO FURTHER ACTION**  
Request for Town of Cupar to grade the Cupar School car-park.

**2023-0112**      **15.18 LIFESAVING SOCIETY – VOLUNTEER POOL BOARD WORKSHOP**  
Councillor Hart  
Councillor Hill

THAT the CAO and two representatives from the Cupar Swimming Pool Committee, Trish Webster and Marci McKay attend the free workshop in Indian Head on 31 May 2023 from 6pm to 8:30pm, with mileage paid.

**CARRIED**

**2023-0113**      **15.19 CUPAR LEGO CLUB**  
Councillor Hart  
Councillor Kallichuk

THAT the Town of Cupar approves for Jillian Rostad to start a lego club at the Legion Hall in September for children for ages from 4-9 for two hours once a week, either one weeknight or Sunday afternoon. The rental fee will be \$20.00 for two hours once a week and the premises must be left clean and tidy as it was upon entering?

**CARRIED**

**15.20 SUMAssure – WITHDRAWAL NOTICE**  
Tania Wendling, CEO of SUMAssure and Susan Fedyck, Account Executive AON, will be added as delegates to Council Meeting on 21 June 2023.

**2023-0114**      **15.21 THE SASKATCHEWAN FEDERATION OF POLICE OFFICERS**  
Councillor Hart  
Councillor German

Request for sponsorship.

**DEFEATED**

Initial 

Initial 

**2023-0115**      **15.22 2023 CUPAR GRAD**  
Councillor Hill  
Councillor Kallichuk

THAT Town of Cupar approves for the 2023 graduates to have a town parade on Friday, 9 June 2023 from 5:30pm on a flat deck trailer.

**CARRIED**

**2023-0116**      **15.23 CF ASPHALT**  
Councillor Hill  
Councillor Szigli

THAT the Town of Cupar approves for new work to be completed in 2023 as per quote for the amount of \$83,745.00.

**CARRIED**

**2023-0117**      **16. ADJOURNMENT**  
Councillor Kallichuk

THAT this meeting be adjourned at 8:41pm.

Next Regular Meeting will be held on Wednesday, 17 May 2023



Valerie Orb, Mayor



Silvia Virgilio, CAO

Date:

**JUN 21 2023**



Initial 

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