

MINUTES
Regular Meeting of Council Town of Cupar
Wednesday, 21 June 2023 at 7:00pm
at Town Office

Present:	Mayor:	Valerie Orb
	Councillors:	Dennis Smotra, Jordan German, Georgina Kallichuk, Chris Hill, Cory Hart
	Absent:	Darcy Szigli
	CAO:	Silvia Virgilio

1. **CALL TO ORDER** A quorum present, Mayor Valerie Orb called the meeting to order at 6:58pm

2023-0118 **ADOPT AGENDA**
Councillor Hill
Councillor German

THAT the agenda be adopted as PRESENTED.

CARRIED

2023-0119 **DELEGATION – SUMAssure**
Councillor Hart
Councillor German

THAT further to Bylaw No. 01-2021 A Bylaw to Regulate the Proceedings of Municipal Council and Council's Committees, Council approves for delegation SUMAssure be present for up to 45 minutes.

CARRIED

Tania Wendling, CEO SUMAssure and Susan Fedyck, Associate Account Executive AON arrived at 7:00pm and presented information on;

- SUMAssure business
- Insurance structures
- Equity
- Rate History
- Loss Ratio and Claims History
- Superior Coverage
- Municipal Expertise

Tania Wendling and Susan Fedyck left the meeting at 7:47pm

Councillor Hart left the meeting at 7:23pm

Councillor Hart returned to the meeting at 7:34pm

2023-0120 **MINUTES**
Councillor German
Councillor Smotra

THAT Regular Meeting Minutes dated 17 May 2023 be approved.

CARRIED

2023-0121 **NOTICE OF PROCLAMATION – NATIONAL DROWNING PREVENTION WEEK PROCLAMATION**
Councillor Hill
Councillor Kallichuk

WHEREAS the mission of the Lifesaving Society Canada is to prevent drowning throughout this great country, and even one drowning in Saskatchewan is one too many; and

WHEREAS most drownings are preventable in a Water Smart community, and only through Water Smart education and a healthy respect for the potential danger that any body of water may

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present can we truly enjoy the beauty and recreation opportunities offered by these bodies of water; and

WHEREAS the Lifesaving Society urges Canadians and residents of Saskatchewan to supervise children who are in and around the water, to refrain from drinking alcoholic beverages while participating in aquatic activities, and to wear a Personal Flotation Device or lifejacket at all times when boating; and

WHEREAS the Lifesaving Society Canada has declared July 16-22, 2023, National Drowning Prevention Week to focus on the drowning problem and the hundreds of lives that could be saved this year.

THEREFORE, BE IT RESOLVED THAT, I, Mayor Valerie Orb do hereby proclaim July 16-22, 2023, **NATIONAL DROWNING PREVENTION WEEK** in Cupar and do commend its thoughtful recognition to all citizens of Cupar.

CARRIED

6. PRESENTATIONS AND RECOGNITIONS - None

7. PUBLIC HEARING

Re-zoning Bylaw

That Mayor Orb suspend the regular council meeting for public hearing with regards to adoption of re-zoning bylaw at the time of 7:49pm

That public hearing session end at the time of 8:00pm and regular council meeting be resumed.

8. COMMUNICATIONS – None

9. REPORTS

2023-0125

Councillor Kallichuk
Councillor Hill

9.1 Maintenance Report - None

9.2 Administrator Report – None

9.3 Committee Reports

9.3.1 Buildings & Hall

9.3.2 Cemetery

9.3.3 Equipment

9.3.4 Fire

9.3.5 Health

9.3.6 Personnel Committee

9.3.7 Rink

9.3.8 Shalom

9.3.9 Streets

9.3.10 Water & Sewer

9.3.11 Museum

9.3.12 Ball Diamonds

THAT the verbal Committee Reports be accepted as PRESENTED.

CARRIED

10. ACCOUNTS

2023-0126

Councillor Hart
Councillor Smotra

10.1 Financial Statement

THAT Statement of Financial Activities for period ending 31 May 2023 and Bank Reconciliation for Main Operating Account and Reserve Account completed for period ending 31 May 2023 be accepted as PRESENTED.

CARRIED

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10.2 Approval of Accounts Payable

THAT the Accounts Payable as listed be APPROVED for payment:

1. Payroll Journal for \$3,433.97 from 07May23 to 20May23
CAFT Payment \$4,793.97 = Payroll \$3,433.97 + C Benko \$1,360.00)
2. Payroll Journal for \$4,295.92 from 21May23 to 03Jun23
CAFT Payment \$4,975.92 = Payroll \$4,295.92 + C Benko \$680.00)
3. Batches;

From 2023-00061 to 2023-00064	\$24,410.46
2023-00066 – Council Meeting 21Jun23	\$55,232.65

CARRIED

11. MAYOR AND COUNCILLORS' FORUM – None

12. UNFINISHED BUSINESS

**12.1 ASBESTOS ABATEMENT & DEMOLITION OF OLD LUMBER YARD – 113 STANLEY STREET
(TABLED 17 May 2023)**

2023-0127

Councillor German
Councillor Hill

THAT the Town of Cupar advertise a tender for work to be completed, following OH&S protocol.

CARRIED

12.2 BOHA DEVELOPMENT

2023-0128

Councillor Smotra
Councillor Hart

THAT the Town of Cupar approve to extend the build timeline to within the next 3 years (to 21 June 2026) with payment of remaining \$3,000.00 to be received by 31 August 2023, then;

- I. The land will transfer to purchaser and taxes payable from land transfer date;
- II. The Town of Cupar to register an interest on the property with ISC stating that if building does not commence within 3 years (by 21 June 2023) the land ownership will revert to Town of Cupar with no re-imbursement of funds to the purchaser; and
- III. Services to be completed once construction commences;
- IV. The amount of \$7,000.00 paid in non-refundable.

CARRIED

12.3 WATER TREATMENT PLANT (TABLED 15 March 2023)

Welding repair required on the water distribution line.

12.4 TRANSFER STATION ATTENDANT (TABLED 17 May 2023)

2023-0129

Councillor Hill
Councillor Hart

THAT Council approves combining Summer Maintenance position and Transfer Site Attendant into one with;

- Summer Student Maintenance from Monday to Thursday 7am to 4pm
- Transfer Site Attendant Saturday's from 10am to 2pm

CARRIED

12.5 LEGION HALL – 219 STANLEY STREET (TABLED 17 May 2023)

PENDING QUOTES - WAITING ON 2 OTHER QUOTES

Quote provided to repair power board from Cobalt Electric;

1. Supply and install new underground service at back of building north of back door. Service conduit to be ran inside building above door and into panel to refeed for \$2,886.00;
2. Remove existing overhead service and replace rotten (2x8 treated) board with new board. Re-install overhead service and new guy wire. Material that cannot be salvaged will be replaced with new for \$2,775.00

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12.6 BALL DIAMOND COMMITTEE (TABLED from 17 May 2023)

Approval for the shingle to be replaced at the sports ground gazette;

1. All-Out Construction \$3,818.40
2. Matrix Roofing \$2,331.00

Request for tin roof quote from All-Out Construction

13. BYLAWS, POLICIES AND AGREEMENTS

13.1 Bylaw 04-2023 to amend Bylaw 05-2021 known as the Zoning Bylaw

2023-0130

Councillor German
Councillor Kallichuk

Second Reading

THAT Bylaw 04-2023 A Bylaw known as Zoning Bylaw be given SECOND READING.

CARRIED

2023-0131

Councillor Smotra
Councillor Hart

Third Reading

THAT Bylaw 04-2023 A Bylaw known as Zoning Bylaw be given three readings at this meeting and adopted, signed and sealed forming part of the minutes.

CARRIED UNANIMOUSLY

2023-0132

13.2 Bylaw 05-2023 A Bylaw to Provide a Base Tax

Councillor Hill
Councillor Kallichuk

First Reading

THAT Bylaw 05-2023 A Bylaw to Provide a Base Tax be given FIRST READING.

CARRIED

2023-0133

Councillor German
Councillor Hart

Second Reading

THAT Bylaw 05-2023 A Bylaw to Provide a Base Tax be given SECOND READING.

CARRIED

2023-0134

Councillor Smotra
Councillor German

Third Reading

THAT Bylaw 05-2023 A Bylaw to Provide a Base Tax be given three readings at this meeting and adopted, signed and sealed forming part of the minutes.

CARRIED UNANIMOUSLY

14. CORRESPONDENCE

2023-0135

Councillor Hill
Councillor German

THAT the following correspondence be acknowledged and filed as presented;

- 14.1 SASKATCHEWAN HOUSING CORPORATION
- 14.2 HIGH PLAINS RESTAURANT – copy of email
- 14.3 SASKPOWER 2023 WOOD POLE MAINTENANCE PROGRAM – email sent

CARRIED

15. NEW BUSINESS

15.1 DRAINAGE DITCH (TABLED 21 JUNE 2023)

Discuss a plan to move the drainage ditch that's west of the elevator away from the road as it's pulling the curb away from the street, and the street will be next.

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15.2 319 ABERDEEN STREET, CUPAR

Council approval not provided at this stage as sidewalk will need to settle for one year before repairs can be completed.

15.3 PRAIRIE VALLEY SCHOOL DIVISION – CUPAR SCHOOL

Prairie Valley School Division to contact Russell MacKnak for spraying dandelions in school yard.

15.4 SUMA MAYORS SUMMIT (TABLED 21 JUNE 2023)

Mayor or Deputy Mayor to attend SUMA Mayors Summit in Regina from 16-18 August 2023 for \$350.00 + GST, mileage

15.5 CUPAR & DISTRICT NURSING HOME

2023-0136

Councillor Hart
Councillor Hill

THAT Town of Cupar approves request to borrow chairs from Town Hall and supply alcoholic beverages at the Annual Family Picnic Day to be held on Wednesday 19 July, 2023, and letter be provided for Saskatchewan Liquor And Gaming Authority.

CARRIED

15.6 CUPAR & DISTRICT NURSING HOME

2023-0137

Councillor Kallichuk
Councillor Hill

THAT Town of Cupar approves for the large Handivan to be registered and safety checked for Cupar & District Nursing Home to use this summer season.

CARRIED

15.7 904 RAILWAY AVENUE, CUPAR

2023-0138

Councillor Smotra
Councillor Hill

THAT the Town of Cupar approves for the subdivision of Lots 3 and 4 Blk/Par 2, Plan D4304 Ext 0 as the owner has sold Lot 3 individually. All documentation to be completed by their own lawyer/solicitor.

CARRIED

15.8 205 MILLS STREET, CUPAR

The tree on the boulevard will not be removed due to excess sticky buds falling off the tree.

15.9 CUPAR HOTEL

2023-0139

Councillor Kallichuk
Councillor German

THAT the Town of Cupar approves for the Cupar Hotel to supply alcoholic beverages in the patio area of the Cupar Hotel, and letter be provided for Saskatchewan Liquor and Gaming Authority.

CARRIED

15.10 WATER MIST EXTINGUISHER

2023-0140

Councillor Hill
Councillor Smotra

THAT Town of Cupar approves the purchase of water mist extinguisher for the pool chemical room from Capital Fire Protection Ltd for \$593.85.

CARRIED

15.11 810 RAILWAY AVENUE, CUPAR (TABLED 21 JUNE 2023)

Request to remove small portion of sidewalk on Lansdowne Street to build a single or double-wide driveway.

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2023-0141 15.12 LEGION HALL RENTAL
Councillor Smotra
Councillor Kallichuk

THAT due to damage and condition of Legion at end of rental period, Town of Cupar will not refund the damage deposit of \$250.00 to the renter, Amanda Molnar.

CARRIED

2023-0142 15.13 101 STUART STREET, CUPAR
Councillor Smotra
Councillor German

THAT due to outstanding utilities of \$577.70, of which \$439.70 is in arrears, water to be shut-off.

CARRIED

2023-0143 15.14 REFUND – SWIMMING LESSON
Councillor German
Councillor Kallichuk

THAT Town of Cupar approves refund of \$60.00 for swimming lesson due to child sustaining a broken collarbone.

CARRIED

2023-0144 15.15 LEGION FLAG DAY
Councillor Hart
Councillor Hill

THAT Town of Cupar waive the rental fee of \$60.00 + damage deposit of \$150.00 for Legion Flag Day.

CARRIED

2023-0145 15.16 MILL RATE
Councillor Kallichuk
Councillor German

That the Town of Cupar Mill Rate be approved at 10.00 mills.

CARRIED

2023-0146 15.17 BUDGET 2023
Councillor Hart
Councillor Smotra

THAT the Town of Cupar 2023 Budget be accepted as AMENDED and be attached to and form part of these minutes.

CARRIED

2023-0147 16. ADJOURNMENT
Councillor Kallichuk

THAT this meeting be adjourned at 9:23pm.

Next Regular Meeting on Wednesday, 19 July 2023


Valerie Orb, Mayor


Silvia Virgilio, CAO

Date: **JUL 19 2023**



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