

MINUTES
Regular Meeting of Council Town of Cupar
Wednesday, 19 July 2023 at 7:00pm
at Town Office

Present: Mayor: Valerie Orb
Councillors: Dennis Smotra, Georgina Kallichuk
Chris Hill, Darcy Szigli
Jordan German arrived at 7:32pm
Absent: Cory Hart
CAO: Silvia Virgilio

1. **CALL TO ORDER** A quorum present, Mayor Valerie Orb called the meeting to order at 6:58pm

2023-0148
2. **ADOPT AGENDA**
Councillor Hill
Councillor Kallichuk

THAT the agenda be adopted as PRESENTED.

CARRIED

3. **DELEGATION – None**

2023-0149
4. **MINUTES**
Councillor Kallichuk
Councillor Smotra

THAT Public Meeting Minutes dated 21 June 2023 be approved as PRESENTED.

CARRIED

2023-0150
Councillor Kallichuk
Councillor Hill

THAT Regular Meeting Minutes dated 17 May 2023 be approved as PRESENTED.

CARRIED

5. **NOTICE OF PROCLAMATION - None**

6. **PRESENTATIONS AND RECOGNITIONS - None**

7. **PUBLIC HEARING - None**

8. **COMMUNICATIONS - None**

9. **REPORTS**

2023-0151
9.1 **Maintenance Report**
Councillor Hill
Councillor Kallichuk

THAT Maintenance verbal report presented by Mike Pearce as at 19 July 2023 be accepted as PRESENTED.

CARRIED

2023-0152
9.2 **Administrator Report**
Councillor Hill
Councillor Kallichuk

THAT Administrator's verbal report presented by Silvia Virgilio as at 19 July 2023 be accepted as PRESENTED.

CARRIED

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2023-0153 **9.3 Committee Reports**
 Councillor Hill
 Councillor Kallichuk

- 9.3.1 Buildings & Hall
- 9.3.2 Cemetery
- 9.3.3 Equipment
- 9.3.4 Fire
- 9.3.5 Health
- 9.3.6 Personnel Committee
- 9.3.7 Rink
- 9.3.8 Shalom
- 9.3.9 Streets
- 9.3.10 Water & Sewer
- 9.3.11 Museum
- 9.3.12 Ball Diamonds

THAT the verbal Committee Reports be accepted as PRESENTED.

CARRIED

2023-0154 **10. ACCOUNTS**
10.1 Financial Statement
 Councillor German
 Councillor Szigli

THAT Statement of Financial Activities for period ending 30 June 2023 and Bank Reconciliation for Main Operating Account, Swimming Pool Account and Reserve Account completed for period ending 30 June 2023 be accepted as PRESENTED.

CARRIED

10.2 Approval of Accounts Payable

THAT the Accounts Payable as listed be APPROVED for payment:

1. Payroll Journal for \$5,990.73 from 04Jun23 to 17Jun23
2. Payroll Journal for \$9,482.75 from 18Jun23 to 01Jul23
3. Batches;

| | |
|--------------------------------------|-------------|
| From 2023-00068 to 2023-00070 | \$26,694.32 |
| 2023-00072 – Council Meeting 19Jul23 | \$67,311.57 |

CARRIED

11. MAYOR AND COUNCILLORS' FORUM - None

12. UNFINISHED BUSINESS

12.1 WATER TREATMENT PLANT (TABLED 15 March 2023)
 Welding repair required on the water distribution line.

2023-0155 **12.2 ASBESTOS ABATEMENT & DEMOLITION OF OLD LUMBER YARD – 113 STANLEY STREET**
 Councillor Hill
 Councillor German

THAT the Town of Cupar accept tender from Adair's Demolition Ltd for work to be completed, including removal of asbestos following OH&S protocol at 113 Stanley Street, Cupar for \$47,175.00 (taxes included).

CARRIED

12.3 BALL DIAMOND COMMITTEE (TABLED from 17 May 2023)
 Councillor Hill to request for tin roof quote from All-Out Construction
 Approval for the shingle to be replaced at the sports ground gazette;

1. All-Out Construction \$3,818.40
2. Matrix Roofing \$2,331.00

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2023-0156 **12.4 LEGION HALL – 219 STANLEY STREET (TABLED 17 May 2023)**
Councillor Smotra
Councillor Kallichuk

THAT the Town of Cupar approves quote received from Daradich Electric, for Permit, Labour & Material - Fasteners, clamps, junction boxes, meter socket, cable, conduit, bonding conductor, miscellaneous hardware for \$1,814.85 for electrical work to be completed at Legion Building.

CARRIED

2023-0157 **12.5 NVIMO (NORTH VALLEY INTER-MUNICIPAL ORGANIZATION)**
Councillor Hill
Councillor Szigli

THAT the Town of Cupar, further to resolution 2023-0111 to discontinue association with NVIMO, Council to approve donating approx. \$2,109.43 in the bank account to STARS.

CARRIED

12.6 DRAINAGE DITCH (TABLED 21 June 2023)

Discuss a plan to move the drainage ditch that's west of the elevator away from the road as it's pulling the curb away from the street, and the street will be next.

2023-0158 **12.7 SUMA MAYORS SUMMIT**
Councillor Kallichuk
Councillor Smotra

THAT Town of Cupar approves for Mayor Val Orb to attend the SUMA Mayors Summit in Regina from 16-18 August 2023 for \$472.50 plus mileage and accommodation, if required.

CARRIED

2023-0159 **12.8 810 RAILWAY AVENUE, CUPAR (TABLED 21 June 2023)**
Councillor Kallichuk
Councillor Szigli

THAT Town of Cupar approve request from resident to remove small portion of sidewalk on Lansdowne Street to build a single or double-wide driveway, with the following conditions;

1. Curb must be one inch above the road with a beveled edge on the two ends;
2. Water flood issues, if any, will be the responsibility of the owner;
3. The construction does not impede the sidewalk; and
4. Full construction cost will be at the owner's expense.

CARRIED

13. BYLAWS, POLICIES AND AGREEMENTS - None

2023-0160 **14. CORRESPONDENCE**
Councillor Hill
Councillor German

THAT the following correspondence be acknowledged and filed as presented;

14.1 SASKENERGY

Municipal Surcharge on SaskEnergy Bills

14.2 WATER SECURITY AGENCY

Annual Inspection Reports

14.3 MINISTRY OF HIGHWAYS

Review of *The Provincial Highway Sign Control Regulations*

14.4 LEGION

- Cemetery: grave stone placement
- Cenotaph: grant to have repaired

CARRIED

Initial 

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15. NEW BUSINESS

2023-0161 **15.1 LOT 31 BLOCK 3 PLAN D4304**
Councillor Smotra
Councillor Szigli

THAT TAXervice is authorized to proceed under the *Tax Enforcement Act* to acquire title to the following described land in the name of the municipality:

LOT 31-BLK/PAR 3-PLAN D4304 EXT 0, Title No. 142433849, 142433861, 145482734, 145482802
CARRIED

2023-0162 **15.2 LOT 23,32 BLOCK 7 PLAN D4304**
Councillor German
Councillor Smotra

THAT the Town of Cupar rescind resolution 06-06-20, deposit non-refundable and advertise tender for Lot 23 & 32 Block 7 Plan D4304.

CARRIED

2023-0163 **15.3 SASK LOTTERIES GRANT ALLOCATION**
Councillor German
Councillor Kallichuk

THAT the Town of Cupar approves SK Lotteries Grant CG:23:396 for \$7,404.00 to be allocated as follows;

| | |
|----------------------------|-------------------|
| 1. Cupar Ball Diamond | \$536.27 |
| 2. Cupar & District Museum | \$500.00 |
| 3. Cupar Plus 50 Club Inc. | \$500.00 |
| 4. Cupar Rink | \$2,692.60 |
| 5. Cupar Preschool | \$2,175.13 |
| 6. Cupar Library | \$500.00 |
| 7. Cupar Dance | \$500.00 |
| | <hr/> |
| | \$7,404.00 |

CARRIED

2023-0164 **15.4 FALL 2023 TREE TENDER**
Councillor German
Councillor Szigli

THAT the Town of Cupar advertise 2023 tree tender, closing Tuesday 22 August 2023.

CARRIED

2023-0165 **15.5 TOWN HALL RAMP**
Councillor German
Councillor Hill

THAT the Town of Cupar approve for Engineer to review and seal drawings \$1,400.00 plus tax.

CARRIED

2023-0166 **15.6 LOT 11,12 BLOCK 13 PLAN AX3125**
Councillor Szigli
Councillor Smotra

THAT the request received from purchaser to refund purchase price of \$9,450.00, Town of Cupar Council concluded that the Town of Cupar will fulfill its legal obligation, which it has not met, and transfer the title into the purchaser's names, being Lorne Arthur Bumphrey and Jacqueline Christine Bumphrey with an interest registered on the property with the Lands Titles Registry until the construction obligations of the purchaser have been met and the purchase price of \$9,450.00 is non-refundable. Once the title ownership transfer, the taxes for 2023 will be calculated on a pro-rata basis from the date of transfer.

CARRIED

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15.7 VEHICLE VS SNOWBLOWER

No formal complaint received or evidence provided
Coffee row hearsay

15.8 MAINTENANCE LOG

Maintenance log reviewed

15.9 SOUTH SIDE OF TRACKS

2023-0167
Councillor German
Councillor Hill

THAT the Town of Cupar approve gravelling road south side of tracks with gravel to be purchased from Woolsey Enterprises Ltd at \$27.00 per yard, total \$1,188.00.

CARRIED

15.10 GIRL GUIDES

2023-0168
Councillor Smotra
Councillor Hill

THAT Town of Cupar refund 50%, being \$220.00 of private pool rental fee due to double-booking with Lifesaving Society lifeguard course.

CARRIED

15.11 EVOLUTION TRAINING

2023-0169
Councillor Kallichuk
Councillor German

THAT Town of Cupar approves 2-day Road Maintenance (Grader) training on 5th and 6th September 2023 for Mike Pearce and Kelly Findling for \$2,730.00 (includes tax).

CARRIED

15.12 SUMMER MAINTENANCE POSITION

2023-0170
Councillor German
Councillor Kallichuk

THAT Town of Cupar having reviewed attendance records for the Summer Maintenance position deemed that the requirements under the Summer Student Grant have not been met, therefore the position will be terminated effective 20 July 2023.

CARRIED

15.13 BOHA DEVELOPMENT

2023-0171
Councillor Hill
Councillor Szigli

THAT Town of Cupar approves for CAO to use Brownlee LLP to transfer title from Town of Cupar to Matthew and Sarah Boha, including registration of interest on the property with ISC stating that if construction does not commence within 3 years (by 21 June 2023) the land ownership will revert to Town of Cupar. No re-imburement of funds to the purchaser.

CARRIED

15.14 AUDIT

2023-0172
Councillor Szigli
Councillor Smotra


THAT Town of Cupar approves for CAO to liaise with Brownlee LLP to evaluate Employee Vs Contractor relationship, as per Auditor Letter to Council dated 04 April 2023.

DEFEATED

16. ADJOURNMENT

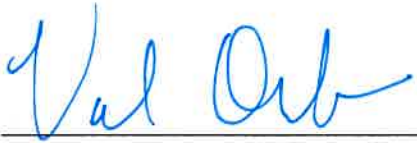
2023-0173
Councillor Kallichuk

THAT this meeting be adjourned at 8:52pm.

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Next Regular Meeting on Wednesday, 23 August 2023




Valerie Orb, Mayor



Silvia Virgilio, CAO

Date: 23 August 2023



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