

MINUTES
Regular Meeting of Council Town of Cupar
Wednesday, 20 April 2022 at 7:00pm
at Town Office

Present:	Deputy Mayor:	Dennis Smotra
	Councillors:	Georgina Kallichuk, Chris Hill, Darcy Szigli, Cory Hart
	Administrator:	Silvia Virgilio
	Foreman:	Mike Pearce
	Absent:	Mayor Val Orb Councillor Jordan German
	Delegate:	RCMP Sgt. Kim Stewart Representing Cupar Ball Diamond Board, Jessica Lipinski, Chelsie Hubick, Michele Chuback

1. **CALL TO ORDER** A quorum present, Deputy Mayor Dennis Smotra called the meeting to order at 6.56pm

2022-075
2. **ADOPT AGENDA**
Councillor Hill
Councillor Kallichuk

THAT the agenda be adopted as PRESENTED.

CARRIED

3. **DELEGATION**

3.1 *RCMP Sgt. Kim Stewart, Southey Detachment arrived at 6:56pm, discussion included;*

- Sgt. Kim Stewart introduced herself, commenced with Southey Detachment on 1st March 2022
- Detachment now fully staffed with 8 positions 1 Sergeant, 1 Corporal and 6 Constables
- Review of Community Policy Report dated 20 April 2022
- Concerns to speeding on Donald Road
- Concerns to youth destruction of sportsground, water plant, old hospital grounds due to vehicle racing etc.
- Detachment will now monitor/track visibility in the community, keeping statistics in order to be able to report presence in the community

Sgt. Kim Stewart left the meeting at 7:16pm

3.2 *Cupar Ball Diamond Board members Jessica Lipinski, Chelsie Hubick and Michele Chuback arrived at 6:56pm, presentation commenced at 7:18pm;*

- Spokesperson Jessica Lipinski presented Cupar Ball Diamond Financial, Goals and Proposal;
 - Option 1 - \$5,000.00 Town donation + \$15,000.00 Interest free loan funded by Town of Cupar; or
 - Option 2 - \$20,000.00 Interest free loan funded by Town of Cupar

Jessica Lipinski, Chelsie Hubick and Michele Chuback left the meeting at 7:32pm



2022-076
4. **MINUTES**
Councillor Szigli
Councillor Kallichuk

THAT Regular Meeting Minutes dated 09 March 2022 be approved as presented and Special Council Meeting dated 22 March 2022 be approved as presented.

CARRIED

5. **NOTICE OF PROCLAMATIONS** - None

6. **PRESENTATIONS AND RECOGNITIONS** – None


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7. PUBLIC HEARING - None

8. COMMUNICATIONS – None

9. REPORTS

2022-076 **9.1 Foreman Report**
 Councillor Kallichuk
 Councillor Szigli

THAT Foreman’s verbal Report as at 20 April 2022 be accepted as PRESENTED.

CARRIED

2022-077 **9.1 Administrator Report**
 Councillor Kallichuk
 Councillor Szigli

THAT Administrator’s verbal Report as at 20 April 2022 be accepted as PRESENTED.

CARRIED

2022-078 **9.2 Committee Reports**
 Councillor Kallichuk
 Councillor Szigli

- 9.2.1 Buildings & Hall
- 9.2.2 Cemetery
- 9.2.3 Equipment
- 9.2.4 Fire Department
- 9.2.5 Health
- 9.2.6 Personnel Committee
- 9.2.7 Rink
- 9.2.8 Shalom
- 9.2.9 Streets
- 9.2.10 Water & Sewer
- 9.2.11 Playground Committee

THAT Committee Reports be accepted as PRESENTED.

CARRIED

10. ACCOUNTS

2022-079 **10.1 Financial Statement**
 Councillor Kallichuk
 Councillor Hart

THAT Statement of Financial Activities for period ending 31 March 2022 and Bank Reconciliation for Main Operating Account, Reserve Account and USD account completed for period ending 31 March 2022 be accepted as PRESENTED.

CARRIED

2022-080 **10.2 Approval of Accounts Payable**
 Councillor Hart
 Councillor Kallichuk


THAT the Accounts Payable as listed be APPROVED for payment:

1. Payroll Journal for \$6,487.85 from 27Feb22 to 12Mar22
2. Payroll Journal for \$4,989.35 from 13Mar22 to 26Mar22
3. Payroll Journal for \$4,788.18 from 27Mar22 to 09Apr22
4. Batches;

2022-00029	\$5,598.36	2022-00030	\$59,567.88	2022-00032	\$32,352.90
2022-00035	\$28,106.55				

CARRIED

11. MAYOR AND COUNCILLORS' FORUM - None


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12. UNFINISHED BUSINESS

12.1 CUPAR BALL DIAMOND

2022-081

Councillor Kallichuk
Councillor Hart
Councillor Hill declared conflict of interest and did not vote

THAT Town of Cupar approve proposal option 2 and provide the Cupar Ball Diamond Board an interest free loan of \$20,000.00 repayable over 5 years at \$4,000.00 per year with additional repayments accepted to reduce the term.

CARRIED

12.2 TOWN OF CUPAR EQUIPMENT

2022-082

Councillor Hart
Councillor Hill

THAT the Town of Cupar;

- 12.2.1** Continue with the existing tractor and commence budgeting for new tractor purchase in the future. No further action at this stage with the quote provided from Redhead Equipment for the 321F Wheel Loader plus snow blower; and
- 12.2.2** Places a tender ad for the F550 Crew Dump Truck and reviews tenders at next Meeting of Council on 18 May 2022.

CARRIED

13. BYLAWS, POLICIES AND AGREEMENTS - None

14. CORRESPONDENCE

14.1 WATER AGENCY AUTHORITY

New Environmental Project Officer, Aleena James

14.2 SASKPOWER

Infrastructure upgrading to Cemetery power lines

14.3 MATTHEWSON & CO

Opportunity for community member to apply for bursary program offered by Matthewson & Co. worth \$500.00

THAT the correspondence having been reviewed by FILED.

15. NEW BUSINESS

15.1 CUPAR CAR CLUB

2022-083

Councillor Hill
Councillor Kallichuk

THAT the Town of Cupar approves the Annual Cupar Car Club Show and Shine to be held on Sunday 5 June 2022. Approval is granted for the one and two hundred block of Stanley Street to be closed to traffic between 9:45am to 4pm. Traffic access to Cupar Foods and High Plains Restaurant will be allowed.

CARRIED

15.2 CUPAR PLUS 50

Councillor Hart

THAT due to not having any current Provincial Public Health Orders in effect for COVID-19, rent be increased to \$250.00 per month and no reimbursement be given for past rent paid.

LOST FOR WANT OF A SECONDER

2022-084

Councillor Szigli
Councillor Kallichuk

THAT the Cupar Plus 50 provides financial statements to the Town of Cupar in order to review and determine if a reimbursement will be provided for rent paid for October 2021, November 2021, December 2021 and January 2022 at \$250.00 per month.

CARRIED

Initial 

Initial 

2022-085 **15.3 REFRIGERATOR**
 Councillor Hill
 Councillor Hart

THAT Town of Cupar approves purchase new office refrigerator from Home Depot for \$641.58 (taxes included).

CARRIED

2022-086 **15.4 LIST OF LANDS IN ARREARS**
 Councillor Hart
 Councillor Kallichuk

THAT Council accept the list of lands in arrears as presented, and to exclude from the list of lands properties in which the amount of taxes in arrears does not exceed one half of the immediately preceding year's tax levy.

THAT TAXervice be authorized to handle the Tax Enforcement proceedings on behalf of the municipality.

Town Of Cupar
List of Lands with Arrears
 As at 20 April 2022

<u>Roll Number</u>	<u>Legal Description</u>	<u>2021 Tax Levy</u>	<u>Total Arrears</u>
00000019 000	908 Railway Avenue - 6-7 2 D4304	\$1,040.08	\$1,123.28
00000064 000	1110 Railway Avenue - 7-10 4 D4304	\$1,761.86	\$1,902.82
00000066 000	110 Minto Street - 13 4 D4304	\$920.67	\$994.31
00000097 000	205 Stanley Street - 16-17 6 D4304	\$1,095.80	\$1,371.39
00000134 000	207 Lorne Street - 7 8 D4304	\$1,001.60	\$1,081.72
00000145 000	317 Stanley Street - 1-4 9 AZ2907	\$1,389.03	\$2,958.49
00000167 000	307 Lansdowne Street - 7 11 AX3125	\$900.77	\$972.85
00000179 000	213 Grey Street - 4 12 AX3125	\$1,009.56	\$790.02
00000186 000	208 Lorne Street - 14 12 AX3125	\$1,951.59	\$2,107.71
00000202 000	107 Grey Street - 23 13 AX3125	\$1,601.32	\$1,220.00
00000212 000	111 Minto Street - 3 15 59R09404	\$1,036.10	\$1,118.98
00000215 000	111 Minto Street - 7 15 67R35865	\$721.65	\$779.37
00000213 000	114 Mills Street - 4-5 15 59R09404	\$1,651.73	\$2,765.68
00000241 000	418 Aberdeen Street - 4 17 61R06375	\$1,256.52	\$1,357.04
00000242 000	418 Aberdeen Street - 5 17 61R06375	\$936.68	\$1,014.84
			<u>CARRIED</u>

15.5 CUPAR SWIMMING POOL RATES - TABLED

THAT Swimming Pool Committee review and recommend pool pay-rates and entry fees for 2022.

2022-087 **15.6 LOWER QU'APPELLE WATERSHED STEWARDS INC.**
 Councillor Hart
 Councillor Kallichuk

THAT invitation to join Lower Qu'Appelle Watershed Stewards Inc. at a cost of \$300.00 for full membership be declined.

CARRIED

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2022-088 **15.7 UMAAS CONVENTION**
Councillor Hart
Councillor Hill

THAT Town of Cupar approve the office closure for the Administrator and Assistant Administrator attend the UMAAS Convention to be held from 7-10 June 2022 at Travelodge Hotel in Saskatoon, and include the cost of registration, tour program, banquet supper, accommodation, daily meal allowance and mileage. The Administrator will check on voice messages and emails during the office closure.

CARRIED

2022-089 **15.8 LEAVE**
Councillor Hart
Councillor Hill

THAT leave be approved for the Administrator for Wednesday 13 April 2022 (study) and 14 April 2022 (exam) in order to complete University of Regina unit LG208AA.

CARRIED

2022-090 **15.9 METAL CULVERT**
Metal culvert sitting in the shop yard is not for sale, therefore offer received from Brad Shillingford to purchase will not proceed.

2022-090 **15.10 SEWER REIMBURSEMENT/LINE BLOCKAGE – 117 LORNE STREET**
Councillor Szigli
Councillor Hart

THAT Town of Cupar provides the owner with root destruction granules as the camera shows the sewer line is blocked by a cap and as a result no reimbursement will be given, as per Bylaw 08-2010 A Bylaw to Regulate the Maintenance of the Waterworks System and Sanitary Sewer System, section Municipal Sewer System point 4.

CARRIED

2022-091 **15.11 ATLAS JETTING**
Councillor Hill
Councillor Kallichuk

THAT Town of Cupar approve yearly mains jetting service by ATLAS Sewer Service.

CARRIED

2022-092 **15.12 STREET SWEEPING**
Councillor Hill
Councillor Hart

THAT Town of Cupar approve yearly street sweeping by Virtue Construction & Street Sweepers, quote received \$4,645.50 (may be less with the route and reduce the mobilization/demobilization costs as per last year).

CARRIED

2022-093 **15.13 PARKLAND REGIONAL LIBRARY BOARD**
Councillor Hill
Councillor Szigli

THAT Town of Cupar approve to continue the appointment of Monna Kish as the Parkland Regional Library Board Representative.

CARRIED


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2022-094 15.14 CUPAR AMBULANCE
 Councillor Hill
 Councillor Kallichuk

THAT Town of Cupar approve the Cupar Ambulance to pour cement pad approx. 16 ft. by 16 ft. located on the southeast side of the building.

CARRIED

2022-095 15.15 CUPAR SPORTS GROUNDS RENTAL
 Councillor Hart
 Councillor Kallichuk

THAT Town of Cupar approve request from Don Reed to book the Cupar Sport Grounds including the ball diamonds, shack and access to the washrooms and permission for use of a firepit. Booking for the August long weekend from Saturday, July 30th to the morning of Sunday, July 31st for the "HART FAMILY Christmas in July" reunion with the following conditions:

1. Ball Diamond rental fee to be paid at \$100.00 per day;
2. Four (4) powered campsites available at \$20.00 per day;
3. A firepit will be set-up by our Maintenance team for your use; and
4. Approval from Cupar Ball Diamond Board.

CARRIED

2022-096 15.16 TRANSIENT TRADER
 Councillor Hill
 Councillor Kallichuk

THAT Town of Cupar approves request from Denise Harvey to set up a stand along Stanley Street for one or two days in May to sell bedding plants, vegetables, flowers and herbs on or around the May long weekend. A "Transient Trader" permit must be obtained from Town Office.

CARRIED

2022-097 15.17 PROFESSIONAL BUILDING INSPECTIONS – CERTIFICATE OF APPOINTMENT
 Councillor Hill
 Councillor Kallichuk

THAT in accordance with the service agreement with Professional Building Inspections, Inc., Town of Cupar hereby resolves to issue a Certificate of Appointment for Amanda Kaufmann, a Licensed Building Official who is a resident of the Province of Saskatchewan.

CARRIED

2022-098 15.18 UTILITIES – DEPOSITS HELD
 Councillor Hart
 Councillor Szigli

THAT the amount of \$6,110.00 for utilities deposits which were not refunded on account closures prior to 2020 be transferred to Town of Cupar General Ledger - Utility Water Sales.

CARRIED

2022-099 15.19 2022 EDUCATION PROPERTY TAX MILL RATES
 Councillor Hill
 Councillor Szigli

THAT Town of Cupar approve 2022 Education Property Tax Mill Rates as set by Minister of Government Relations:

	2022 Mill Rates	2021 Mill Rates	Difference
Agricultural	1.42 mills	1.36 mills	0.06
Residential	4.54 mills	4.46 mills	0.08
Commercial/Industrial	6.86 mills	6.75 mills	0.11
Resource	9.88 mills	9.79 mills	0.09

CARRIED

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2022-100 **15.20 904 RAILWAY AVENUE**
Councillor Kallichuk
Councillor Hart

THAT Town of Cupar accept offer of \$4,000.00 (discounted for cost of replacing broken water heater) on the condition that the purchaser will be responsible for building improvements including repairing the water heater which has been damaged due to freezing.

CARRIED

2022-101 **15.21 BUDGET DATE MEETING**
Councillor Szigli
Councillor Hill

THAT Town of Cupar set the Budget meeting on Wednesday 25 May 2022.

CARRIED

2022-102 **15.22 LEGION HALL RENTAL**
Councillor Hill
Councillor Hart

THAT Town of Cupar refund of deposit of \$150.00 to Saih Cameron and Trevor Macknak. Renter has requested that cheque be payable to Town of Cupar for repayment of utility account.

CARRIED

15.23 CUPAR SPORTS GROUNDS
Security options including video cameras, chain fence, gates, signs to be investigated further and quotes provided.

15.24 DONALD ROAD
Email complaint received Megan Dmytrash discussed speeding on Donald Road and the Old Hospital (owned by SHA) high school kids' new hangout. Administrator currently in discussion with Government Authorities in trying to find a solution to the speeding issue and situation has been brought to the attention of RCMP.

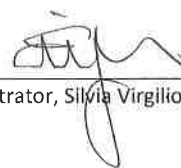
2022-103 **16. ADJOURNMENT**
Councillor Hill

THAT this meeting be adjourned at 10:03pm.

Next Regular Meeting will be held on Wednesday, 18 May 2022



Mayor, Val Orb



Administrator, Silvia Virgilio




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