

**MINUTES**  
**Regular Meeting of Council Town of Cupar**  
**Wednesday, 8 September 2021 at 7:00pm**

<b>Present:</b>	<b>Mayor:</b>	Valerie Orb
	<b>Councillors:</b>	Cory Hart, Dennis Smotra; Georgina Kallichuk, Jordan German, Darcy Szigli Chris Hill
	<b>Administrator:</b>	Silvia Virgilio
	<b>Foreman:</b>	Mike Pearce

1. **CALL TO ORDER** A quorum present, Mayor Valerie Orb called the meeting to order at 6.58pm

2021-201  
2. **ADOPT AGENDA**  
Councillor German  
Councillor Hill

THAT the agenda be adopted as CIRCULATED.

**CARRIED**

3. **DELEGATIONS**

3.1 Danny Wagner, Vice-President, Cupar Lions Club joined the meeting at 7:01pm  
On behalf of Lions club, Danny expressed his concerns on the future of the Lions Club as membership has been stagnate and no activities have been held due to COVID-19. Further investigations to be completed in regards to the future of the Cupar Lions Ambulance should the Lions Club cease to operate.  
Left the meeting at 7:21pm

2021-202  
4. **MINUTES**  
Councillor Kallichuk  
Councillor German

THAT Regular Meeting Minutes 18 August 2021 be approved as AMENDED.

**CARRIED**

5. **NOTICE OF PROCLAMATIONS** - None

6. **PRESENTATIONS AND RECOGNITIONS** – None

7. **PUBLIC HEARING** – None

8. **COMMUNICATIONS** – None

9. **REPORTS**

2021-203  
9.1 **Foreman Report**  
Councillor Kallichuk  
Councillor Hart

THAT Foreman's Verbal Report be accepted as PRESENTED.



**CARRIED**

2021-204  
9.2 **Administrator Report**  
Councillor Kallichuk  
Councillor Hart

THAT Administrator's Report as at 8 September 2021 be accepted as PRESENTED.

**CARRIED**

2021-205  
9.3 **Committee Reports**  
Councillor Kallichuk  
Councillor Hart

Initial   
Initial 

- 9.3.1 Buildings & Hall
- 9.3.2 Cemetery
- 9.3.3 Equipment
- 9.3.4 Fire
- 9.3.5 Health
- 9.3.6 NVIMO
- 9.3.7 Personnel Committee
- 9.3.8 Rink
- 9.3.9 Shalom
- 9.3.10 Streets
- 9.3.11 Water & Sewer
- 9.3.12 Museum

THAT Committee Reports be accepted as PRESENTED.

**CARRIED**

**10. ACCOUNTS**

**10.1 Financial Statement**

2021-206

Councillor Kallichuk  
 Councillor Hart

THAT Statement of Financial Activities for period ending 31 August 2021 and Bank Reconciliation completed for period ending 31 August 2021 be accepted as PRESENTED.

**CARRIED**

**10.2 Approval of Accounts Payable**

2021-207

Councillor Kallichuk  
 Councillor Hart

THAT the Accounts Payable as listed be APPROVED for payment:

1. Payroll Journal for \$9,874.72 from 01 August 2021 to 14 August 2021
2. Payroll Journal for \$11,064.81 from 15 August 2021 to 28 August 2021
3. Batches;

2021-00087	\$54,465.48	2021-00089	\$499.50
2021-00091	\$75.00	2021-00092	\$5,912.41
2021-00094	\$19,542.97	2021-00096	\$9,845.70
2021-00098	\$65,883.97	2021-00101	\$12,538.42

**CARRIED**

**11. MAYOR AND COUNCILLORS' FORUM**

Travis Keisig, MLA Last Mountain - Touchwood, Valerie Orb, Mayor of Cupar, and Georgina Kallichuk, Council member and Health Board Member Cupar, met with Honorable Everett Hindley, Minister of Mental Health and Addictions in regards to the Cupar Primary Health Council and the agreements made at the closure of the Cupar Union Hospital which have not been honoured. Minister Hindley did not have the answers and would investigate further in order to provide answers including searching the archives, if need be.

**12. UNFINISHED BUSINESS**

**12.1 SIDE-WALK QUOTES FOR TOWN OF CUPAR (TABLED AT LAST MEETING)**



2021-208

Councillor Smotra  
 Councillor Kallichuk

THAT Town of Cupar proceed with All Out Constructions sidewalk repair for \$4,214.67 and 1401 Assiniboia Avenue for \$3,540.90, taxes included. At this stage sidewalk repair to 115 Mills Street on hold pending further discussions with owner.

**CARRIED**

**13. BYLAWS, POLICIES AND AGREEMENTS – None**

Initial   
 Initial 

**14. CORRESPONDENCE**

**14.1 Duayne Leys, Main Street Computer Solutions**

THAT the correspondence having been reviewed by FILED.

**CARRIED**

**15. NEW BUSINESS**

**15.1 TOWN HALL RENTAL**

**2021-209**

Councillor Kallichuk  
Councillor German

Cory Hart abstained from voting due to relationship.

THAT Town of Cupar process refund of \$250.00 to Dawn Hart.

**CARRIED**

**15.2 TRAFFIC LOGIX INC.**

**2021-210**

Councillor Kallichuk  
Councillor Smotra

THAT quote and Cloud subscription which expires 1 October 2021 be renewed for further 12-month renewal for \$1,200.00.

**DEFEATED**

**15.3 ROYAL CANADIAN LEGION SASKATCHEWAN COMMAND**

**2021-211**

Councillor Hart  
Councillor German

THAT the Town of Cupar will provide a donation of \$250.00, being 1/10 Page (Business Card).

**CARRIED**

**15.4 LOTTERIES GRANT CG:20:268 FOR \$7,442.00**

**021-212**

Councillor Hill  
Councillor Kallichuk

THAT payment Lotteries Grant will be distributed as follows:

1. Cupar Museum	\$1,140.70
2. Cupar Memorial Rink	\$2,300.40
3. Cupar Plus 50	\$1,140.70
4. Cupar Preschool	\$1,140.70
5. Cupar Library	\$578.80
6. Cupar Dance Club	<u>\$1,140.70</u>
	<u>\$7,442.00</u>

\*\* Cupar Minor Hockey provided receipt for Jersey's which was not approved by Saskatchewan Lotteries. Cupar Memorial Rink to discuss with Cupar Minor Hockey and make arrangements.

**CARRIED**

**15.5 UTILITY – DISCONNECTED ACCOUNTS**

**2021-213**

Councillor Kallichuk  
Councillor Szigli

THAT the amount of \$792.02 be written off to Utility General Revenue Account as per list:

Initial Jo.  
Initial AS

Account #	Lot 8-10	Block	Plan	61-90	Total	Year
0329 0040	8-10	2	D4304	-253.40	-253.40	2017
0078 0020	15	5	D4304	-181.70	-181.70	2020
0268 0040	16,27	11	AX3125	-100.06	-100.06	2019
0102 0020	14	12	AX3125	-100.00	-100.00	2019
0031 0040	15	12	AX3125	-65.00	-65.00	2020
0315 0010	17-18	1	EX1023	-65.00	-65.00	2020
0155 0060	16	1	EX1023CNV	-12.10	-12.10	2019
0253 0000	22-23	3	D4304	-10.00	-10.00	2019
0154 0040	24-26	7	D4304	-7.66	-7.66	2016
0042 0070	21-22	9	AZ2907	-0.88	-0.88	2020
0143 0010	6	11	AX3125	-0.07	-0.07	2019
0152 0010	24	13	AX3125	-0.01	-0.01	2020
0212 0000	16-17	6	D4304	-0.01	-0.01	2020
0077 0010	15-16	4	D4304	0.02	0.02	2013
0261 0030	1	4	CI550	0.02	0.02	2020
0112 0000	17	12	AX3125	3.63	3.83	2020
					-792.02	

**CARRIED**

**15.6 GLOBAL PAYMENTS**

2021-214

Councillor Kallichuk  
 Councillor Hart

THAT all credit card payments incur a service fee of 1.5%, to be added to the transaction when residents pay by credit card to cover fees charged by Global Payments credit card merchants.

**CARRIED**

**15.7. GIFT**

2021-215

Councillor Hill  
 Councillor Hart

THAT baby gift card of \$75.00 be given to Jordan and Shea German.

**CARRIED**

**15.8 OH&S**

2021-216

Councillor Kallichuk  
 Councillor German

**15.8.1**

THAT OH&S Committee be formed, consisting of Administrator, Assistant Administrator and Foreman.

**CARRIED**

2021-217

Councillor Hill  
 Councillor German

**15.8.2**

THAT Maintenance (Kelly Findling) attend OH&S Asbestos Awareness course.

**CARRIED**

**15.9 VACATION APPROVAL**

2021-218

Councillor Kallichuk  
 Councillor Szigli

THAT vacation be approved as follows:

- Administrator for 5 days from Monday 11 October to Friday 15 October 2021;
- Maintenance for 4 days from Monday 11 October to Thursday 14 October 2021;
- Assistant Administrator for 1 day on Friday 12 November 2021.

**CARRIED**

*Vo.*  
 Initial \_\_\_\_\_  
 Initial *SVI*

**16. ADJOURNMENT**

2021-219

Councillor Kallichuk

THAT this meeting be adjourned at 8:12pm.

Next Regular Meeting will be held on Wednesday 20 October 2021

  
\_\_\_\_\_  
Mayor, Valerie Orb

  
\_\_\_\_\_  
Administrator, Silvia Virgilio

Date: 20 OCT 2021

seal



Initial 

Initial 