

MINUTES
Regular Meeting of Council Town of Cupar
Wednesday, 17 November 2021 at 7:00pm

Present:	Mayor:	Valerie Orb
	Councillors:	Dennis Smotra, Georgina Kallichuk, Jordan German, Darcy Szigli, Chris Hill
	Administrator:	Silvia Virgilio
	Acting Foreman:	Kelly Findling
	Absent:	Cory Hart

1. **CALL TO ORDER** A quorum present, Mayor Valerie Orb called the meeting to order at 6:56pm

All Council were presented with the Public Disclosure Statements; each member completed a Public Disclosure Statement and it will be written and form part of these minutes.

- 2021-252
2. **ADOPT AGENDA**
Councillor German
Councillor Kallichuk

THAT the agenda be adopted as CIRCULATED.

CARRIED

3. **DELEGATIONS** – None

- 2021-253
4. **MINUTES**
Councillor Kallichuk
Councillor Szigli

THAT Minutes for the below mentioned be approved as PRESENTED:

- 4.1 Public Hearing Minutes 20 October 2021;
4.2 Regular Meeting Minutes 20 October 2021; and
4.3 Special Meeting Minutes 27 October 2021

CARRIED

5. **NOTICE OF PROCLAMATIONS** - None

6. **PRESENTATIONS AND RECOGNITIONS** – None

7. **PUBLIC HEARING** – None

8. **COMMUNICATIONS** – None

- 2021-254
9. **REPORTS**
9.1 **Foreman Report**
Councillor Kallichuk
Councillor Szigli


THAT Foreman's Report as at 17 November 2021 be accepted as PRESENTED.

CARRIED

- 2021-255
9.1 **Administrator Report**
Councillor Kallichuk
Councillor Szigli

THAT Administrator's Report as at 17 November 2021 be accepted as PRESENTED.

CARRIED

Initial 

Initial 

2021-256 **9.2 Committee Reports**
 Councillor Kallichuk
 Councillor Szigli

- 9.2.1 Buildings & Hall
- 9.2.2 Cemetery
- 9.2.3 Equipment
- 9.2.4 Fire
- 9.2.5 Health
- 9.2.6 NVIMO
- 9.2.7 Personnel Committee
- 9.2.8 Rink
- 9.2.9 Shalom
- 9.2.10 Streets
- 9.2.11 Water & Sewer

THAT Committee Reports be accepted as PRESENTED.

CARRIED

10. ACCOUNTS

2021-257 **10.1 Financial Statement**
 Councillor Smotra
 Councillor Kallichuk

THAT Statement of Financial Activities for period ending 31 October 2021 and Bank Reconciliations completed for Main Operating Account and Reserve Account for period ending 31 October 2021 be accepted as PRESENTED.

CARRIED

2021-258 **10.2 Approval of Accounts Payable**
 Councillor Smotra
 Councillor Kallichuk

THAT the Accounts Payable as listed be APPROVED for payment:

1. Payroll Journal for \$4,627.93 (\$4,577.57 + \$50.36) from 26Sep21 to 09Oct21
2. Payroll Journal for \$4,737.63 from 10Oct21 to 23Oct21
3. Payroll Journal for \$4,509.62 from 24Oct21 to 06Nov21
4. Batches;

2021-00111	\$5,968.07	2021-00116	\$7,832.46	2021-00123	\$89.92
2021-00113	\$249.75	2021-00118	\$872.89		
2021-00115	\$29,662.14	2021-00121	\$17,021.93		

CARRIED

11. MAYOR AND COUNCILLORS' FORUM

Mayor Orb provided an update on the Virtual SUMA Regional Meeting held on 2 November 2021. Discussions included what SUMA are doing for the municipalities, SUMAssure, and other regional issues.

12. UNFINISHED BUSINESS

12.1 PRIMARY HEALTH CARE BOARD, CUPAR LOCAL

Appointment of new chair following resignation of Linda Lorencz pending. Mayor Orb will be chairing meetings in the interim with Councillor Kallichuk stepping in if Mayor Orb is not available.

12.2 TOWN OF CUPAR – WATER CERTIFICATION – TABLED

Town of Cupar to obtain interim Operator of Record while Mike Pearce is off due to injury, options:

1. SaskWater - contract provided for one visit per week for first two weeks, then once every two weeks after. The cost will be \$117.00 per hour. SaskWater estimate one hour per week; or
2. Town of Southey – to provide service. Mayor Orb to contact Mayor Bishop and request for service.


 Initial _____

Initial 

12.3 SUMA CONVENTION - TABLED

In person event to be held from 3-6 April 2022 at the Queensbury Convention Centre and International Trade Centre in Regina with the theme "Connect", includes Municipal Marketplace tradeshow on 4-5 April 2022.
Further discussion to be held in the new year.

13. BYLAWS, POLICIES AND AGREEMENTS - None

14. CORRESPONDENCE

14.1 RCMP COMMUNITY POLICING REPORT

Issued by Sgt. Doug MacDougall, Southey/Strasbourg Detachment

14.2 SASKATCHEWAN AQUATIC ADVENTURES

Letter of introduction received via email.

14.3 CUPAR VOLUNTEER FIRE DEPARTMENT

THAT the correspondence having been reviewed by FILED.

15. NEW BUSINESS

15.1 108 LORNE STREET

Lot 11 & 12, Block 13, Plan AX3125
Tax Roll 194 000

2021-259

Councillor Smotra
Councillor Kallichuk

THAT the Town of Cupar counter-offer proposed purchase at \$9,000.00, being the standard \$100.00 per foot/frontage and a condition be set that a residential home is built or an RTM (Ready to Move) home is placed on the property within one year from offer acceptance.

CARRIED

15.2 SEWER REFUND REQUEST

2021-260

Councillor German
Councillor Smotra

THAT sewer reimbursements be provided as follows:

15.2.1 Atlas at 1201 Assiniboia Street for \$249.75

15.2.2 Trevor Leib at 113 Minto Street for \$125.00

CARRIED

15.3 DUDLEY & COMPANY LLP

2021-261

Councillor Smotra
Councillor Hill

THAT Town of Cupar approve and signoff Acceptance of Engagement Letter and Planning Letter from Dudley & Company LLP.

CARRIED

15.4 CUPAR MEMORIAL RINK

2021-262

Councillor Hill
Councillor Kallichuk

THAT Town of Cupar approve sponsorship payment of \$500.00 to Cupar Memorial Rink, as per:

15.4.1 Sponsorship for Public Skating for \$500.00 from the Town of Cupar and \$500.00 from the RM of Cupar.

CARRIED

15.4.2 Repayment of \$48,595.75 for Ice Plant installation - **TABLED**.

15.5 LEGION HALL BOOKING / DEPOSIT REFUND

2021-263

Councillor Hill
Councillor Szigli

THAT Town of Cupar approval for deposit refund to Trish Webster for \$150.00

CARRIED

Initial 

Initial 

2021-264 **15.6 OLD HOSPITAL GROUNDS**
Councillor German
Councillor Hill

THAT permission be granted to Kaylin Springer to use the old hospital grounds for winter mini photography sessions.

CARRIED

2021-265 **15.7 SUMAssure INSURANCE RENEWAL**
Councillor Kallichuk
Councillor German

THAT the Town of Cupar accepts to renew insurance with AON Reed Stenhouse Inc, on behalf of SUMAssure expiring 31 December 2021.

CARRIED

15.8 MEMORANDUM OF AGREEMENT FOR THE ESTABLISHMENT OF A DISTRICT BOARD OF REVISION - TABLED

THAT the Town of Cupar accepts updated Memorandum of Agreement with increased wages, as proposed by RM of Cupar No. 218.

2021-266 **15.9 SEWER FOR ST. PATRICKS CATHOLIC CHURCH**
Councillor German
Councillor Kallichuk

THAT as there have been no sewer issues since the change in 2019, the situation will be reviewed again in spring of 2022. Atlas cleared the sewer line on 14 November 2021, consideration to be given to installing a check valve should there be an issue before spring.

CARRIED

2021-267 **15.10 CUPAR & DISTRICT NURSING HOME INC – ANNUAL GENERAL MEETING**
Councillor Hill
Councillor ~~Jordan~~ German *RL. 10.*

THAT Town of Cupar approve Councillor Kallichuk to act as proxy on behalf of Town of Cupar.

CARRIED

2021-268 **CLOSED SESSION**
Councillor German
Councillor Kallichuk

THAT Town of Cupar Council move into closed session at 8:03pm to discuss Bylaw Violation and Faer Fire Charges. Kelly Findling left the room at 8:02pm.

CARRIED

2021-269 **OPEN SESSION**
Councillor Hill
Councillor Smotra

THAT the closed session concludes at 8:16pm and Council move back into open session.

CARRIED

2021-270 **15.11 BYLAW VIOLATION**
 Lot 13 Block 8 Plan D4304
Councillor Kallichuk
Councillor Szigli

THAT on the next occasion that the dog be "Running at Large" it will be captured and taken to the Humane Society, and the maximum fine amount of \$400.00 will be charged. The matter will be taken to the Small Claims Court for refusal to pay. The current outstanding invoice for \$100.00 will be reversed.

CARRIED

Initial 

Initial 

2021-271 **15.12 FAER FIRE CHARGES**
Councillor Smotra
Councillor Szigli

THAT Town of Cupar accept a payout of only half of the firefighting charges. The Town of Cupar does not have any available budgeted funds to assist with offsetting any of the legal fees incurred by the RM of Longlaketon No. 219.

CARRIED

2021-272 **16. ADJOURNMENT**
Councillor Kallichuk

THAT this meeting be adjourned at 8:20pm.

Next Regular Meeting will be held on Wednesday, 15 December 2021




Mayor, Valerie Orb



Administrator, Silvia Virgilio

Date: 15 December 2021



Initial _____



Initial _____