

MINUTES
Regular Meeting of Council Town of Cupar
Wednesday, 16 June 2021 at 7:00pm

Present: **Mayor:** Valerie Orb
 Councillors: Cory Hart, Dennis Smotra, Chris Hill
 Georgina Kallichuk, Jordan German,
 Darcy Szigli
 Administrator: Silvia Virgilio

Absent: **Foreman:** Mike Pearce

1. **CALL TO ORDER** A quorum present, Mayor Valerie Orb called the meeting to order at 6:54pm

2021-119 **2. ADOPT AGENDA**
 Councillor Kallichuk
 Councillor Hill

 THAT the agenda be adopted as CIRCULATED.

CARRIED

3. **DELEGATIONS** - None

2021-120 **4. MINUTES**
 Councillor Smotra
 Councillor Hart

 THAT Regular Meeting Minutes 19 May 2021 be approved as AMENDED.

CARRIED

2021-121 Councillor Smotra
 Councillor Hart

 THAT Budget Meeting Minutes 26 May 2021 be approved as PRESENTED.

CARRIED

5. **NOTICE OF PROCLAMATIONS** - None

6. **PRESENTATIONS AND RECOGNITIONS** – None

7. **PUBLIC HEARING** – None

8. **COMMUNICATIONS** – None

2021-122 **9. REPORTS**
 9.1 Foreman Report
 Councillor Hill
 Councillor German

 THAT Foreman’s Report as at 16 June 2021 be accepted as PRESENTED.

CARRIED

2021-123 **9.2 Administrator Report**
 Councillor Hill
 Councillor German

 THAT Administrator’s Report as at 16 June 2021 be accepted as PRESENTED.

CARRIED

2021-124 **9.3 Committee Report**
 Councillor Hill
 Councillor German


Initial _____

Initial 

- 9.3.1 Buildings & Hall
- 9.3.2 Cemetery
- 9.3.3 Equipment
- 9.3.4 Fire
- 9.3.5 Health
- 9.3.6 NVIMO
- 9.3.7 Personnel Committee
- 9.3.8 Rink
- 9.3.9 Shalom
- 9.3.10 Streets
- 9.3.11 Water & Sewer

THAT Committee Reports be accepted as PRESENTED.

CARRIED

10. ACCOUNTS

10.1 Financial Statement

2021-125

Councillor Kallichuk
 Councillor German

THAT Statement of Financial Activities for period ending 31 May 2021 and Bank Reconciliation completed for period ending 31 May 2021 be accepted as PRESENTED.

CARRIED

10.2 Approval of Accounts Payable

2021-126

Councillor Kallichuk
 Councillor German

THAT the Accounts Payable as listed be APPROVED for payment:

1. Payroll Journal for \$4,915.98 from 09May21 to 22May21
2. Payroll Journal for \$5,081.58 from 23May21 to 05Jun21
3. Batches;

2021-00037	\$2,029.20		2021-00047	\$2,788.27
2021-00038	\$6,755.97		2021-00049	\$194.80
2021-00040	\$579.13		2021-00051	\$22,200.00
2021-00042	\$87.69		2021-00055	\$1,524.92
2021-00044	\$15,921.37		2021-00056	\$4,256.79
2021-00045	\$3,112.95		2021-00057	\$76,301.37
			2021-00060	\$80.00

CARRIED

11. MAYOR AND COUNCILLORS' FORUM – None

12. UNFINISHED BUSINESS

12.1 CUPAR SOCCER CLUB

2021-127

Councillor Hart
 Councillor Hill

THAT approval be granted to Return to Play subject to COVID19 rules and restrictions being adhered to.

CARRIED



12.2 MAINTENANCE TRUCK PURCHASE

2021-128

Councillor Smotra
 Councillor Hart

- 12.2.1 THAT approval granted for purchase of 2008 Ford F550 for \$22,200.00 (includes tax)

CARRIED

Initial 
 Initial 

2021-129 Councillor Smotra
Councillor Hart
12.2.2 THAT approval granted to transfer the amount of \$22,200.00 from Raymore Credit Union Reserve account to Operating Account.

CARRIED

2021-130 **12.3 CUPAR SCHOOL 2021 GRADUATION**
Councillor Hill
Councillor German

THAT approval be granted to allow parking on Lansdowne Street on Friday 11 June 2021 for one day only as graduation will be held in the school car park.

CARRIED

2021-131 **12.4 CUPAR SWIMMING POOL RATES**
Councillor Szigli
Councillor Hart

THAT Cupar Swimming Pool pay-rates for 2021 will be:

Instructor:	\$16.00 per hour
Senior Lifeguard:	\$15.00 per hour
Junior Lifeguard:	\$12.75 per hour
Cashier:	\$11.45 per hour

CARRIED

2021-132 **12.5 CUPAR MINOR BALL**
Councillor Hill
Councillor Kallichuk

THAT approval for use of the washrooms be granted subject to the following conditions:

- One key will be provided for access;
- Cupar Minor Ball will be responsible for sanitising after each individual use in order to adhere to COVID19 guidelines;
- Cupar Minor Ball will have access as long as **no one** is camping the in the campground; and
- If the campground is booked Town Office will advise Cupar Minor Ball that they will **not** have use of the washroom during this period due to COVID19 restrictions. Alternative arrangements will need to be made.

CARRIED

13. BYLAWS, POLICIES AND AGREEMENTS

2021-133 **13.1 Bylaw 03-2021 - A Bylaw to Provide for the Use of Tax Tools**
First Reading
Councillor Kallichuk
Councillor Hill

THAT Bylaw 03-2021 – A Bylaw to Provide for the Use of Tax Tools be given FIRST READING.

CARRIED

2021-134 **Second Reading**
Councillor Szigli
Councillor German

THAT Bylaw 03-2021 – A Bylaw to Provide for the Use of Tax Tools be given SECOND READING.

CARRIED

2021-135 **Third Reading**
Councillor Hart
Councillor Smotra

THAT Bylaw 03-2021 – A Bylaw to Provide for the Use of Tax Tools be given three readings at this meeting and adopted, signed and sealed forming part of the minutes.

CARRIED UNANIMOUSLY

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13.2 Bylaw 04-2021 - A Bylaw to Regulate the Operation & Parking of Vehicles and the Use of the Highways

First Reading

2021-136

Councillor Smotra
Councillor Szigli

THAT Bylaw 04-2021 - A Bylaw to Regulate the Operation & Parking of Vehicles and the Use of the Highways be given FIRST READING.

CARRIED

Second Reading

2021-137

Councillor German
Councillor Szigli

THAT Bylaw 04-2021 - A Bylaw to Regulate the Operation & Parking of Vehicles and the Use of the Highways be given SECOND READING.

CARRIED

Third Reading

2021-138

Councillor Kallichuk
Councillor Hill

THAT Bylaw 04-2021 - A Bylaw to Regulate the Operation & Parking of Vehicles and the Use of the Highways be given three readings at this meeting and adopted, signed and sealed forming part of the minutes.

CARRIED UNANIMOUSLY

14. CORRESPONDENCE

14.1 SASKATCHEWAN HOUSING CORPORATION

Updated Nominating Committee Handbook

14.2 COMMUNITY FUTURES VENTURES

Invitation to attend Annual General Meeting on Tuesday, 22 June 2021

14.3 CUPAR REGIONAL LIBRARY

Summary of the Parkland Regional Library meeting held 15 May 2021 via zoom.

14.4 UMAAS

Proposal to establish public accounts for all municipalities with copy of questionnaire.

14.5 SUMAssure

Risk Control update on Cupar Memorial Rink to be completed. Which member of the rink will be present for the meeting? Cory and Darcy

14.6 SENSUS CHARTERED PROFESSIONAL ACCOUNTANTS LTD

Completed Financial Statements for year ended 31 December 2020

THAT the correspondence having been reviewed by FILED.

CARRIED

15. NEW BUSINESS

15.1 SASKATCHEWAN PARKS & RECREATION ASSOCIATION

2021-139

Councillor Kallichuk
Councillor Hill

THAT the Town of Cupar in recognition of the benefits and values that recreation, parks and leisure services provide, does hereby designate the month of June as *June is Recreation & Parks Month*.

CARRIED


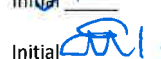
15.2 CUPAR CAR CLUB

2021-140

Councillor Hill
Councillor Szigli

THAT approval be granted to the Cupar Car Club to hold a 'Show and Shine' and BBQ on 200 block Stanley Street on 20 June 2021 from 11am to 4pm.

CARRIED

Initial 
Initial 

2021-141 **15.3 1401 ASSINIBOIA AVENUE**
Councillor German
Councillor Hill

THAT damaged broken side-walk 55' x 4' (220 sq. ft.) which requires upgrade, approx. \$1,000.00 cost be attended to by Town of Cupar as resident has child in a wheelchair and has difficulty with the current side-walk condition. Foreman to arrange quotes in order to proceed.

CARRIED

2021-142 **15.4 118 ABERDEEN STREET**
Councillor Kallichuk
Councillor Szigli

THAT approval is granted for the removal of "improvements" off the assessment due to the demolition of the building.

CARRIED

2021-143 **15.5 WESTCAN VAC SERVICES INC.**
Councillor German
Councillor Hart

THAT Town of Cupar approve and proceed with quote received for jetter truck, proper tips, and man to flush and clean sewer lines from basin to basin. Pressure wash out any debris and grease from lift station and vac out. Price is for jetter truck, man power, and vac truck on site as well as the cost for water. Quote of \$4,500.00 (plus taxes) to cleaning ½ the town sewers.

CARRIED

2021-144 **15.6 SASKATCHEWAN FEDERATION OF POLICE OFFICERS**
Councillor Kallichuk
Councillor Szigli

THAT Town of Cupar will consider a donation for the year 2022 but not 2021.

CARRIED

2021-145 **15.7 TOWN HALL BOOKING**
Councillor Hart
Councillor Kallichuk

THAT due to cancellation of booking for 16 June 2021 due to COVID19 restrictions, approval is granted for refund of deposit of \$500.00 to Victoria Nameth.

CARRIED

15.8 115 MILLS STREET – TABLED TO NEXT MEETING PENDING PROVISION OF QUOTE
Request from resident for Town of Cupar to pay ½ cost to upgrade the sod and sidewalk. Foreman to obtain quotes for all side-walk jobs to be completed, with individual quotes for each property, including Donald Street sidewalk. Foreman to inspect and take photos.

15.9 CUPAR & DISTRICT NURSING HOME – TABLED TO NEXT MEETING PENDING PROVISION OF QUOTE

Mills Street sidewalk in disrepair and an incident report has been raised due to the Loraas wheel bin cart wheel being caught in the cracks of the sidewalk. Foreman to obtain quotes for all side-walk jobs to be completed, with individual quotes for each property, including Donald Street sidewalk. Foreman to inspect and take photos.

2021-146 **15.10 PROPERTY KNOWN AS BLOCK H PLAN 102104165**
Councillor Hart
Councillor Dennis

THAT Town of Cupar approves changes to Contract of Purchase and Sale Agreement as provided by MacKay & McLean.

CARRIED

Initial NO
Initial AD

2021-147 **15.11 208 STANLEY STREET**
Councillor Kallichuk
Councillor German

THAT request for waiver of 2020 tax levy due to COVID19 be declined.

CARRIED

2021-148 **15.12 AUDIT – OUTSTANDING INVOICE TO TONY BENKO**
Councillor Smotra
Councillor German

THAT outstanding invoice of \$8,461.38 to Tony Benko as presented by SENSUS Audit as part of the 2020 Audit Summary be paid for work completed in 2017 and 2018.

CARRIED

2021-149 **15.13 CATTERALL & WRIGHT CONSULTING ENGINEERS**
Councillor Hart
Councillor Hill

THAT Town of Cupar accept proposal and proceed with engineering proposal for Cola Avenue Development.

CARRIED

2021-150 **15.14 DOG COMPLAINT**
Councillor Kallichuk
Councillor Hill

THAT letter be sent to owner in response to dog complaint received from Gloria Woodward and Ken Gibson.

CARRIED

2021-151 **15.15 RENTAL VACANCY**
Councillor German
Councillor Kallichuk

THAT business owner Shaun Parkins be advised that Town of Cupar does not have any potential rental properties in Cupar.

CARRIED

2021-152 **15.16 DUTCH ELM – 211 MINTO STREET**
Councillor German
Councillor Hart

THAT the tree with Dutch Elm disease on town boulevard on 211 Minto Street be removed immediately by Alvin Nameth.

CARRIED

2021-153 **15.17 ASSESSMENT APPEAL - LOT 1-4, BLOCK 3, PLAN D4304**
Councillor Kallichuk
Councillor Smotra



THAT Town of Cupar approves the proposed changes as advised by SAMA.

CARRIED

2021-154 **15.18 103 STANLEY STREET – LOT 31, BLOCK 3, PLAN D4304**
Councillor Hart
Councillor Kallichuk

THAT Town of Cupar approves immediate demolition of building by Tony Benko as building has a sink hole to the north and is extremely dangerous to residents and should the hole continue to grow it has potential for the building to collapse and fall on the next-door property.

CARRIED


Initial _____
Initial 

16. ADJOURNMENT

2021-155

Councillor Kallichuk

THAT this meeting be adjourned at 8:21pm.

Next Regular Meeting will be held on Wednesday, 21 July 2021

Mayor, Valerie Orb

Administrator, Silvia Virgilio

Date:

21 JUL 2021



Initial

Initial