

MINUTES
Regular Meeting of Council Town of Cupar
Wednesday, 21 July 2021 at 7:00pm

Present: Mayor: Valerie Orb
Councillors: Cory Hart, Dennis Smotra; Georgina Kallichuk,
Jordan German, Darcy Szigi
Chris Hill entered the meeting at 7:04pm
Administrator: Silvia Virgilio
Foreman: Mike Pearce

1. **CALL TO ORDER** A quorum present, Mayor Valerie Orb called the meeting to order at 7:00pm

2021-156
2. **ADOPT AGENDA**
Councillor Kallichuk
Councillor German

THAT the agenda be adopted as CIRCULATED.

CARRIED

3. **DELEGATIONS** - None

2021-157
4. **MINUTES**
Councillor Smotra
Councillor Kallichuk

THAT Regular Meeting Minutes 16 June 2021 be approved as PRESENTED.

CARRIED

5. **NOTICE OF PROCLAMATIONS** - None

6. **PRESENTATIONS AND RECOGNITIONS** – None

7. **PUBLIC HEARING** – None

8. **COMMUNICATIONS** – None

2021-158
9. **REPORTS**
9.1 **Foreman Report**
Councillor Kallichuk
Councillor German

THAT Foreman's Report as at 21 July 2021 be accepted as PRESENTED.

CARRIED

2021-159
9.2 **Administrator Report**
Councillor Kallichuk
Councillor German

THAT Administrator's Report as at 21 July 2021 be accepted as PRESENTED.

CARRIED

2021-160
9.3 **Committee Report**
Councillor Kallichuk
Councillor German

- 9.3.1 Buildings & Hall
- 9.3.2 Cemetery
- 9.3.3 Equipment
- 9.3.4 Fire
- 9.3.5 Health
- 9.3.6 NVIMO
- 9.3.7 Personnel Committee
- 9.3.8 Rink
- 9.3.9 Shalom

Initial 

Initial 

9.3.10 Streets
9.3.11 Water & Sewer

THAT Committee Reports be accepted as PRESENTED.

CARRIED

10. ACCOUNTS

10.1 Financial Statement

2021-161
Councillor Kallichuk
Councillor German

THAT Statement of Financial Activities for period ending 30 June 2021 and Bank Reconciliation completed for period ending 30 June 2021 be accepted as PRESENTED.

CARRIED

10.2 Approval of Accounts Payable

2021-162
Councillor Kallichuk
Councillor German

THAT the Accounts Payable as listed be APPROVED for payment:

1. Payroll Journal for \$4,564.59 from 06Jun21 to 19Jun21
2. Payroll Journal for \$6,092.31 from 20Jun21 to 03Jul21
3. Batches;

2021-00060	\$80.00	2021-00068	\$123.80
2021-00062	\$9,061.38	2021-00071	\$104,194.93
2021-00064	\$17,625.26	2021-00073	\$124.00
2021-00066	\$4,420.39	2021-00075	\$728.80

CARRIED

11. MAYOR AND COUNCILLORS' FORUM – None

12. UNFINISHED BUSINESS

12.1 SIDE-WALK QUOTES FOR TOWN OF CUPAR (TABLED)

Individual quotes requested for following properties:
115 Mills Street
Cupar & District Nursing Home
1401 Assiniboia Avenue
Donald Street

12.2 CUPAR PLUS 50

2021-163
Councillor Smotra
Councillor Hart

THAT premises rental remains at \$250.00 per month, no daily or minimum rate to apply.

CARRIED

13. BYLAWS, POLICIES AND AGREEMENTS – None

14. CORRESPONDENCE

14.1 SASKWATER

Invite Shauna Audette and Darin Orb to our next Council Meeting to discuss the well situation in Cupar.

14.2 PARKLAND REGIONAL LIBRARY

Updated copy of the Parkland Library Policy and Bylaw held at Town Office

14.3 YORKTON PUBLIC LIBRARY BOARD

14.4 SWIMMING POOL

Council to consider creation of Swimming Pool Committee for 2022

14.5 MINISTRY OF HIGHWAYS

Ditch Mowing and Hay Salvage notice

THAT the correspondence having been reviewed by FILED.

CARRIED

Initial Ho.
Initial RU.

15. NEW BUSINESS

SWIMMING POOL

2021-164

Councillor Hill
Councillor Kallichuk

15.1.1 Bailie Shindle

THAT request for refund of \$130.00 be declined as registration form clearly states no refunds.

15.1.2 Pool Party with Fat Cat

THAT Pool Party sponsored by Raymore Credit Union be set for 12 August 2021 from 4pm to 5:30pm.

15.1.3 Night Swim

THAT family night swim be held on Saturday 28 August 2021 from 8:30pm to midnight. Fees to apply Adults (11 and over) \$6.00, children (10 and under) \$4.00. No season passes accepted.

CARRIED

15.2 108 LORNE STREET

2021-165

Councillor Kallichuk
Councillor Hart

THAT tender ad be placed for demolition and removal of building with Pinchin Hazardous Building Materials Assessment (Demolition) Report available for review, and include cistern to be filled with clay.

CARRIED

15.3 TOWN MACHINERY – TENDER

15.3.1 Tree Chipper c/w Ford Engine

2021-166

Councillor Hart
Councillor Smotra

THAT the Town of Cupar award the tender for the sale of tree chipper c/w Ford engine to Tony Benko. The tender was awarded in the amount of \$500.00.

CARRIED

15.3.2 2008 Deines 1800 Mower

2021-167

Councillor German
Councillor Hill

THAT the Town of Cupar award the tender for the sale of 2008 Deines 1800 mower to Alvin Nameth. The tender was awarded in the amount of \$2,361.00.

CARRIED

15.3.3 1999 Deines 2000 Mower

2021-168

Councillor Hill
Councillor Kallichuk

THAT the Town of Cupar award the tender for the sale of 1999 Deines 2000 mower to Joel Nameth. The tender was awarded in the amount of \$1,811.00.

CARRIED

15.4 REGINA MARLINS SWIM CLUB – TABLED FOR NEXT MEETING

Request for use of swimming pool on Monday 30th August and Tuesday 31 August 2021 from 9am to 12 noon, being after our closing date of Sunday 29th August 2021.



15.5 120 STANLEY STREET

2021-169

Councillor Szigli
Councillor Hart

THAT abatement request of \$650.00 being Base Tax on property, charged for residential (upstairs) and commercial (downstairs) be approved on the condition that 2021 Tax Levy is paid on or before 31 December 2021.

CARRIED


Initial No.

Initial Szi.

2021-175 **15.11 ADMINISTRATION ASSISTANT**
Councillor Hart
Councillor Kallichuk

THAT Administrator Assistant increase weekly days/hours from 3 days a week + one hour cleaning (22 hours) to 4 days a week + one hour cleaning (29 hours) and Administrator to work 40 hours per week/160 hours over 19 days and have one day off per month (paid).

CARRIED

2021-176 **15.12 ASSISTANT FOREMAN**
Councillor Kallichuk
Councillor Szigli

THAT Assistant Foreman is granted approval to assist with harvest on the condition that should he be required in Town he will be available immediately. Hours will be made up by using banked hours and/or vacation days.

CARRIED

2021-177 **15.13 VACATION APPROVAL**
Councillor Smotra
Councillor German

15.13.1 Summer Student Maintenance – from 26 July to 30 July 2021 (inclusive)

15.13.2 Foreman – from 9 August 2021 to 20 August 2021 (inclusive)

15.13.3 Administrator – 2 July 2021 and 30 July 2021

THAT vacation requested as above be approved.

CARRIED

2021-178 **15.14 414 STANLEY STREET – ORDER TO REMEDY**
Councillor Kallichuk
Councillor Hill

THAT Town of Cupar should delay action to be taken on property to give owner opportunity to clear yard once tenant has vacated. Order to Remedy issued to tenant and owner, expiry date 21 July 2021.

CARRIED

15.15 LOT H ON THE SOUTH SIDE OF ASSINIBOIA AND THE WEST SIDE OF DONALD (TABLED)
Delay with signing of contract due to timing on services. Catterall & Wright have advised that a local contractor can connect the water and sewer as they can be serviced from Donald Road. No permits will be required as these are service connections to an existing main.

2021-179 **16. ADJOURNMENT**
Councillor Kallichuk

THAT this meeting be adjourned at 8.50pm.

Next Regular Meeting will be held on Wednesday, 18 August 2021

Mayor, Valerie Orb

Administrator, Silvia Virgilio

Date:



Initial

Initial