

**Minutes for the Regular Meeting of Council of the Town of Cupar
Held on Tuesday March 15, 2016
At the Cupar Town Office Council Chambers**

Present: Acting Mayor Gloria Woodward, Councilors Cheryl Boha, Clara Kaytor, Ed Lehman
Administrator: Karen Herman.

Absent: Chris McLeod

Call to Order: A quorum being present, the meeting was called to order at 7:02 p.m.

Delegations:

Approval of the Agenda:

01-03-16 Kaytor/Lehman: That the agenda be approved as presented.

Carried

Minutes:

02-03-16 Lehman/Boha: That the minutes of the February regular council meeting and the February 23 budget meeting be approved.

Carried

Business Arising from the Minutes:

03-03-16 Lehman/Kaytor: That we donate \$1000.00 to Shalom for ceiling lift.

Carried

Correspondence:

1. Sask Ministry of Highways & Infrastructure. Notification of Subdivision for Prairie Co-op. Do we want to apply to the RM to try to annex this parcel?
2. Provincial Emergency Communications Centre agreement. Dispatch services for fire.
3. Statement from Willow Stout regarding dog bite. Discuss this issue. Dog was tied in his own yard.
4. Quote for street light on Donald Rd is \$1120.12. there will be an additional 12.19/month on the street light power bill. Need motion to proceed.
5. Thank you letter from Qu'Appelle Valley Music Festival for last years donation.
6. Elections workshop
7. Karie Battyane
8. Quote on office shingles
9. Forever in motion
10. RM request for water
11. Gov't of Sask. Confirming School Tax Rate

GW

04-03-16 Lehman/Boha: That we approach the RM of Cupar to see if we can annex the new Co-op into town limits. Carried
Send a letter to Willow Stout to advise her what we have done in regard to her complaint.

05-03-16 Lehman/Kaytor: That we proceed to install streetlight on 100 block of Donald Road. Carried

06-03-16 Boha/Kaytor: That both Karen & Wanda attend the election workshop on June 2, 2016 in Regina. Carried

07-03-16 Boha/Kaytor: That we abate 50% of the municipal taxes for The Sweet Shop, for 2014 (\$562.50) and 50% of the municipal taxes on High Plains Grill for 2015 (\$710.10) per tax incentive bylaw as requested by Kari Battyanie. Carried

08-03-16 Lehman/Boha: That once we have a report on timberline shingles and a reference or two on Uppercut Roofs we precede with shingling the office. Carried

Approval of the Accounts Payable:

09-03-16 Boha/Kaytor: That the accounts payable list be approved with Cheques 8291 to 8317 in the amount of \$49009.42 and the payroll through Ceridian in the amount of \$11,683.19 Carried

10-03-16 Kaytor/Boha: That the bank reconciliation for February is accepted as presented. Carried

New Business

11-03-16 Kaytor/Boha: That Councilor Ed Lehman is the 2nd appointed signing authority on the Town of Cupar accounts. Carried

12-03-16 Kaytor/Lehman: That we supply and instruct on how to safely use degreaser for the Hotel, Restaurant & School. Carried

Committee Reports

- Pool:** (Boha) Need to make brick advertising more front and center.
- Rink:** (Woodward) Curtis and Coralyn Nakoneshney are stepping down from rink executive. Community Tournament successful.
- Fire:** (McLeod) No report
- Shalom:** (Lehman) No report
- Library:** (Lehman) No report
- Museum:** (Woodward) Planning strawberry social.
- Equipment:** Good

Water & Sewer: Pumping done for now.
Tree Report: Keep your eyes open.

Bylaws

13-03-16 Boha/Lehman: That 1st reading is given to Bylaw # 2-2016 A Procedural Bylaw. Carried

An In Camera session was called at 8:50 pm.
Out of Camera at 9:45 pm.
Count liens in existence already.

14-03-16 Kaytor/Lehman: That letters get sent out to each account that has outstanding taxes to inform them that unless the arrears are paid or arrangements to pay on a regular schedule are made prior to April 19, 2016, they will be referred to tax enforcement. Carried

Let council know how many residences fall into the various assessment levels before next budget meeting.

Councilor Boha excused herself from all discussion and voting on the matter of wage increase for Mike Pearce.

15-03-16 Lehman/Kaytor: That Mike Pearce be given a wage increase to \$22.00/hour. Carried

16-03-16 Lehman/Boha: That Cindy Purcka be given a wage increase to \$19.00/hour. Carried

Policies

Councilor comments.

Lehman: Would like all organizations within the community to give us a list of their volunteers so that certificates of appreciation can be printed up for handing out at the public meeting.

Adjournment

17-03-16 Kaytor: That this meeting be adjourned at 9:55 p.m.

Next regular meeting April 19, 2016.

G. Woodward
Acting Mayor

[Signature]
Administrator

April 19, 2016
Date



[Handwritten initials]