

**Minutes for the Regular Meeting of Council of the Town of Cupar
Held on Tuesday June 16, 2015
At the Cupar Town Office Council Chambers**

Present: Mayor Leonard Kallichuk, Councilors Cheryl Boha, Chris McLeod, Gloria Woodward, Clara Kaytor, Ed Lehman, Charity Mainland
Administrator: Karen Herman.

Absent:

Call to Order: A quorum being present, the meeting was called to order at 7:00 p.m.

Delegations:

Approval of the Agenda:

01-06-15 Woodward/McLeod: That the agenda be approved with additions.

Carried

Minutes:

02-06-15 Kaytor/Lehman: That the minutes of the May regular council meeting be approved.

Carried

Business Arising from the Minutes:

03-06-15 Woodward/Lehman: That we purchase a 17" electric floor scrubber from Chatterson Janitorial Supplies for use in the hall.
WCB discussion.

Carried

Correspondence:

1. Cupar Dance Club
2. Sask Hockey Hall of Fame
3. Letter from Donna Klein
4. Canada Postmasters & Assistants Association
5. Prairie Central. CIGP
6. Cupar Playground Grand Opening
7. Sama Primary Audit Report. We appear to be compliant.
8. Taxervice Resolution

04-06-15 Lehman/Mainland: That we send a letter of support to CPAA. Carried
Donna Klein's letter was forwarded on to the town's legal counsel due to the threat of legal action. The town's counsel replied stating that it appears to be a civic matter. There was discussion.

05-06-15 Boha/Kaytor: That Taxervice on behalf of the town of Cupar, be authorized to proceed under the Tax Enforcement Act to acquire title for the following described lands:

Roll 2/Butler	Lot 3 Blk 1 Plan D4304 Ext. 5	Title 136293914
	Lot 4 Blk 1 Plan D4304 Ext. 0	Title 136293969
Roll 71/Jones	Lot 20 Blk 4 Plan D4304 Ext. 55	Title 128024007

Roll 203/Lazar

Lot 29 Blk 4 Plan 101326700 Ext. 54
Lot 24 Blk 13 Plan AX3125 Ext.0

Title 128023927
Title 108688865

Carried

Approval of the Accounts Payable:

Councilor Cheryl Boha excused herself due to pecuniary interest.

06-06-15 Kaytor/McLeod: That the accounts payable list be approved with Cheques 7925 to 7968 in the amount of \$92340.49 and the payroll through Ceridian in the amount of
xxxxx

Carried

Bank reconciliation not available for the month of May.

Councilor Woodward requested a copy of Financial Budgetary Control at each meeting. Copy will be provided to council via email tomorrow.

Approval not given to 2014 Audited Financial Statements. Councilor Mainland requested information on the CAS (Canadian Auditor Standards) sections 450, 540, 550 and 560. I will provide when I locate on the internet.

Councilor Woodward requested a copy of tax arrears.

07-06-15 Mainland/Kaytor: That we give first reading to Bylaw 01-2015 a Bylaw to extend filing of the 2014 Financial Statements.

Carried

Contact Marcia Sedor, auditor to attend a meeting to answer all questions regarding financial statement.

New Business

Contact Nish regarding warranty on distribution pumps as two pumps have seized in the last two months. Ask Sask Water if they have water jugs and glasses for the CTV Hometown Tour.

08-06-15 Boha/Lehman: That we purchase hotdogs, buns and pop for a community BBQ for the hometown tour.

Carried

09-06-15 Kaytor/Lehman: That the Lotteries Grant be paid with the following allocations. Cupar Library \$1100.00, Cupar Rink \$2207.67, Cupar Minor Hockey \$2207.67 and Cupar Canucks Senior Team \$2207.66.

Carried

Councilor Lehman expressed concerns over the appliances at the Legion. Public health advised us on how to clean the fridge. Len and Georgina Kallichuk cleaned the fridge as per public health's instructions. Councilor Mainland had been looking for a different fridge and stove online as she did not know the existing fridge just required cleaning. Councilors Woodward and Kaytor will inspect the appliances. We will ask the public health inspector to inspect the kitchen at the legion when he comes to inspect the pool.

10-06-15 Lehman/Boha: That the town hold a public meeting on August 24 at 7:00 p.m.

Carried

11-06-15 Lehman/Kaytor: That we purchase a whipper snipper on wheels from the Co-op for a cost of \$299.00.

Carried

Councilor Woodward would like a draft agenda for the public meeting developed at the July meeting.

12-06-15 Lehman/Boha: That Karen's holidays be approved from July 23 to July 30.

Carried

13-06-15 Kaytor/Boha: That we remain members of NVIMO and pay membership.

Carried

Ask Cindy to seed the community garden to grass. Spray weeds in sidewalks and streets. Ask Mike about putting in the flag poles by the Town Signs.

Committee Reports

Playground/Pool: Cheryl Boha gave a report on the pool. The pump is down and a new one must be ordered. Staff has been hired. Schedule has been established. Workers must submit a request to change hours for approval prior to switching as we will not allow any staff to go into overtime. Hours of operation have been extended. Last year there were 69 requested days off and over 30 days of shift changes. Hopefully this will be a better year. The Playground/Pool committee made 7300.00 at the Street Hockey Tournament. Playground grand opening is July 4th at the 110th.

14-06-15 Woodward/Lehman: That we purchase a new pool suction pump. Carried

Rink: (Kallichuk) There was an ammonia leak at the rink. Request a copy of the invoice to provide proof for liability issues.

15-06-15 Mainland/Lehman: That the town send a letter to the rink board stating that all potential health hazards must be immediately reported to the town. Carried

Fire: (McLeod) No calls this past month. Working on a fundraiser with Scrap Tire and the Southey Fire Department. No plans available for the new fire hall yet.

Shalom: (Lehman) Health services have been moved to the new space. Nursing home is fine. Councilor Kaytor suggested that a thank you note be sent to the library, legion and plus 50 group thanking them for their patience during this last year.

Library: (Lehman) Summer reading program developed and working on some fall programing.

Health Board: (Lehman)

Museum: (Woodward) Has a summer student hired for the summer.

Equipment: (Kallichuk) Sweeper taken to South Country for repair and is working better. Lawnmowers are good. Grader is fine.

Water & Sewer: (Kallichuk) Distribution pump seized at WTP. Municipal utilities came and switched it out returning the one that went down last month.

Tree Report: (Mainland) Minto Street request to remove two smallish evergreens.

16-06-15 Boha/Kaytor: That Mayor Kallichuk and Councilor Mainland view the trees in question and decide the fate of the two trees. Carried

Bylaws

Policies

17-06-15 Boha/Lehman: That the amended HR Policy is approved with the addition of the cell phone agreement. Carried

Need to review the new Zoning Policy as it appears to have a few deficiencies.

Noted that Councilors Woodward and Mainland request calls as they do not have email at this time.

Adjournment

18-06-15 Kaytor: That this meeting be adjourned at 9:45 p.m.

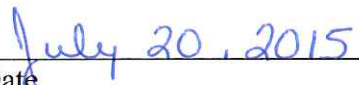
Next regular meeting July 21, 2015.



Mayor



Administrator



Date

seal

**Minutes for the Special Meeting of Council of the Town of Cupar
Held on Tuesday June 23, 2015
At the Cupar Town Office Council Chambers**

Present: Mayor Leonard Kallichuk, Councilors, Clara Kaytor, Charity Mainland, Cheryl Boha and Chris McLeod via email vote.

Administrator: Karen Herman.

Absent: Gloria Woodward, Ed Lehman

Call to Order: A quorum being represented, the meeting was called to order at 7:10 p.m.

Council signed approval for the meeting.

Purpose of the meeting was to confer with the auditor via telephone. We phoned Marcia Sedor from Sensus so that any questions regarding the financial statements could be answered.

Councilor Mainland was the only one with questions.

Suggestions from the auditor included:

Having a 5th signing authority

Ensuring all invoices are initialed at time of cheque signing. Karen injected that they always are.

That close attention is given on capital purchases to ensure life expectancy is accurate

Ms. Sedor commented that the tax account receivable doubtful account had been adjusted as there were many properties that even if are returned to the town through tax enforcement would not sell for the outstanding tax amounts.

After the conversation had ended and councilor was satisfied with the information received:


1S-06-15 Boha/Kaytor: That the Audited Financial 2014 Statements be approved as presented. CARRIED

Adjournment

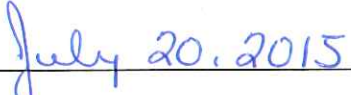
2S-06-15 Kaytor: That this meeting be adjourned at 8:00 pm



Mayor



Administrator



Date

seal