

**Minutes for the Regular Meeting of Council of the Town of Cupar
Held on Tuesday January 10, 2017
At the Cupar Town Office Council Chambers**

Present: Mayor Steve Boha, Councilors Ed Lehman, Darren Pele, Heather Stabler, Cory Hart, Don Jeworski
Administrator: Karen Herman.

Absent: Neil Schulhauser

Call to Order: A quorum being present, the meeting was called to order at 7:00 p.m.

Delegations: Lynn Nagy and Malcolm Kuntz from Touchwood Hills Regional Landfill came to provide information on the costs associated with becoming active members again.

Approval of the Agenda:

01-01-17 Jeworski/Pele: That the agenda be approved as amended.

Carried

Minutes:

02-01-17 Jeworski/Hart: That the minutes of the December 21, 2016 regular council meeting be approved.

Carried

Business Arising from the Minutes:

- Revisit accommodations at Suma Convention.
- I let Ann Ermel know they can use hall for walking group and sent information on Go out & play program to her
- Informed CJ Construction that we require gas, electrical and plumbing inspections before paying final invoice. Received gas permit, (not inspection, could be a year). Electrical inspection being done January 10. Have not heard on Public Health Inspection.
- Sent confirmation of NVIMO membership for 2016 and 2017
- HR policy amended and copies provided to all staff- Provide copy to all council
- Council will be paid for 2016 on first run of 2017
- Contacted gas tax to find out where our second payment is.
- Gerry from Commissionaire's office will attend the January 24th meeting
- Reminded both Mike and Cindy to wear protective footwear
- Dinsmore dig expense totals
- Cans in recycling shed owned by Pool and Playground committee
- Councilor Jeworski requested information from Suma on Benefits emailed to all
- Have requested quote on insurance from Cupar Agency
- Flocor still checking when they can come
- Purchasing Policy amended – Provide copy to all council
- PME Course, has Cindy taken?
- Ceridian requires 90 days written notice to cancel our contract with them.
- Hall rental rates for Southey and Strasbourg need to be obtained.

AMB.

03-01-17 Lehman/Stabler: That we obtain a second room at the Suma Convention for Councilor Jeworski, if none available cancel his registration for the convention. Carried

04-01-17 Hart/Pele: That Rick Dinsmore be invoiced for line repair on November 16th less the cost of Fernco, Compression Coupling and Inserts. Carried

Next summer the floor in the old recycling building office should be either repaired or removed.
Need to appoint a new project for the gas tax program.
Investigate other programs to do payroll.

Correspondence:

1. Hudson Bay Route Association
2. Copy of NVIMO minutes from December 19, 2016
3. Government of Sask. New POV (Percentage of Value) for properties 2017
4. Lifesaving Society Professional Development Day. March 25th, Yorkton
5. Sama's review of resolutions.
6. Sample Fire Dept. letter
7. Tax Enforcement Proceedings from Mediation Board

Mayor Boha and Councilor Jeworski will attend the NVIMO meeting in Bulyea on January 17th.

05-01-17 Lehman/Pele: That we ask Wanda McLeod to attend workshop in Yorkton On March 25, 2017 regarding pool administration. Carried

06-01-17 Hart/Lehman: That we advise Mediation Board that a 3 year term for Lots 30 & 31 Block 3 would be an acceptable term. Carried

07-01-17 Jeworski/Lehman: That the correspondence be filed as read. Carried

Approval of the Accounts Payable:

08-01-17 Hart/Pele: That the accounts payable list be approved with Cheques 8652 to 8668 in the amount of \$43,824.40 and the Ceridian Payment for the month of December in the amount of \$19645.07. Carried

Approval of Bank Reconciliation:

New Business

09-01-17 Jeworski/Lehman: That Mike Pearce's holidays are approved. Carried
Open tender for eaves trough and snow stops at fire hall.

10-01-17 Pele-Hart: That BTN be awarded the tender for eaves trough and snow stops at the fire hall in the amount of 1940.00. Carried
Heather is going to co-ordinate the Canada Day Celebrations with the various service groups.

Reports

Rink: ok

Fire: Want to use new fire hall to park the truck in. Council is fine for that to begin.

Health: Councilor Jeworski will contact Dr. Larson's office to request doctor service.
Has been talking to MLA and received history from Mr. Turner.

Shalom: ok

Library: Planning future health presentations and author visits. Asked Mike to look at the library door.

AMB

11-01-17 Lehman/Stabler: That Mike install a dead bolt on the library door. Carried

Museum: Received grant. Councilor Hart will not be in conflict when he builds the deck for the museum.

Equipment: Clutch repaired on big truck.

Water & Sewer: Curb stop at post office will need digging as rod is broke.

Tree Report:

Cemetery-

Parks:

Street: Councilor Pele will speak with snow removal contractors and ask them not to spread snow on the streets.

Hall: Ask maintenance to expose north wall of the hall so that we can ask contractors what needs to be done to repair. Check Southey, Balcarres and Strasbourg hall rental rates.

Personnel Committee:

150th Celebration: Councilor Stabler will co-ordinate with service groups the July 1st Celebration

Bylaws

That on the water bylaw we change the rate of voluntary shut off from \$100.00 to \$50.00.

12-01-17 Pele/Hart: That we give 3rd and final reading to Bylaw 07-2016 Proceeding of Municipal Council and Council Committees. Carried

Water Bylaw amendments next meeting.

Policies

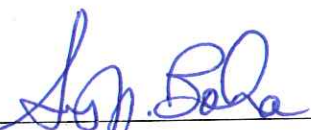
Provide HR Policy to all council members.

Provide Purchasing Policy to all council members for review next meeting.

Adjournment

13-01-17 Stabler: That this meeting be adjourned at 10:05 p.m.

Next regular meeting is Tuesday January 24, 2017.



Mayor



Acting Administrator

JANUARY 25, 2017

Date

